

WELCOME

WE WELCOME YOU TO THE ATOKA PUBLIC SCHOOLS. AS AN ATOKA PUBLIC SCHOOL STUDENT, YOU ARE EXPECTED TO FOLLOW THE RULES ESTABLISHED FOR THE WELFARE OF THE ENTIRE STUDENT BODY.

WE ARE PROUD OF THE ATOKA PUBLIC SCHOOLS AND WE WANT YOU TO BECOME INVOLVED IN THE MANY CO-CURRICULAR AND EXTRA CURRICULAR ACTIVITIES PROVIDED BY THE SCHOOL. WE WANT YOU TO HAVE GOOD MEMORIES FOR THE YEARS YOU SPEND IN THE ATOKA PUBLIC SCHOOL SYSTEM.

ATOKA PUBLIC SCHOOLS
MISSION STATEMENT

THE ATOKA PUBLIC SCHOOLS WILL PREPARE ALL STUDENTS FOR THE CHALLENGES, CHOICES AND OPPORTUNITIES OF THE FUTURE.

NON-DISCRIMINATION

THE ATOKA SCHOOL DISTRICT DOES NOT DISCRIMINATE ON THE BASIS OF RACE, RELIGION, SEX, AGE, NATIONAL ORIGIN, AND HANDICAP, OR OTHER HUMAN DIFFERENCES

BOARD OF EDUCATION

- KEITH COCHRAN..... PRESIDENT
- CLAY MCCALL..... VICE-PRESIDENT
- CLIFFORD BROWN..... MEMBER
- BRAD COPELAND..... MEMBER
- TOMMY STEPHENS..... MEMBER
- LINDA HILL..... CLERK

ADMINISTRATION

- DWAYNE NOBLE..... SUPERINTENDENT
- STEVE OSBORN..... HIGH SCHOOL PRINCIPAL
- ROBERT PRENTICE..... MIDDLE SCHOOL PRINCIPAL
- KATHY PERKINS..... ELEMENTARY PRINCIPAL

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PUBLIC NOTICE

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT

THE ATOKA PUBLIC SCHOOL HAS DEVELOPED POLICIES AND PROCEDURES DESIGNED TO MEET THE PROVISIONS OF THE FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA). UNDER THIS ACT, IT IS THE INTENT OF THE ATOKA PUBLIC SCHOOL TO LIMIT THE DISCLOSURE OF INFORMATION CONTAINED IN A STUDENT'S EDUCATIONAL RECORDS EXCEPT: (1) BY THE PRIOR WRITTEN CONSENT OF THE STUDENT'S PARENT OR ELIGIBLE STUDENT, (2) AS DIRECTORY INFORMATION, OR (3) UNDER CERTAIN LIMITED CIRCUMSTANCES, AS PERMITTED BY THE FERPA. THE DISTRICT WILL PROVIDE TO PARENTS AND STUDENTS AN ANNUAL NOTICE OF THEIR RIGHTS UNDER THIS POLICY. THESE RIGHTS ARE AS FOLLOWS:

1. THE RIGHT OF A STUDENT'S PARENTS AND ELIGIBLE STUDENTS TO INSPECT AND REVIEW THE STUDENT'S EDUCATIONAL RECORDS (SEE STATEMENT OF RIGHTS).

2. THE RIGHT OF A STUDENT'S PARENT OR AN ELIGIBLE STUDENT TO SEEK TO MAKE CORRECTIONS OF THE STUDENT'S EDUCATION RECORD WHICH HE OR SHE BELIEVES TO BE INACCURATE, MISLEADING, OR IN VIOLATION OF STUDENT RIGHTS. THIS RIGHT INCLUDES THE RIGHT TO A HEARING TO PRESENT EVIDENCE THAT THE RECORD SHOULD BE CHANGED IF THE DISTRICT DECIDES NOT TO ALTER IT ACCORDING TO THE PARENT OR ELIGIBLE STUDENT'S REQUEST.

3. THE RIGHT OF ANY PERSON TO FILE A COMPLAINT WITH THE U.S. DEPARTMENT OF EDUCATION, IF THE SCHOOL DISTRICT VIOLATES THE FERPA.

PARENTS AND ELIGIBLE STUDENTS SHOULD COME TO THE PRINCIPAL'S OFFICE TO OBTAIN COPIES OF THE POLICY AND INFORMATION AS TO THE CORRECT PROCEDURE TO FOLLOW IN REQUESTING ACTION ABOUT A STUDENT'S RECORD. COPIES OF THIS POLICY ARE LOCATED IN THE ELEMENTARY PRINCIPALS' OFFICE, MIDDLE SCHOOL PRINCIPAL'S OFFICE, HIGH SCHOOL PRINCIPAL'S OFFICE, AND IN THE SUPERINTENDENT'S OFFICE.

THE DISTRICT WILL ARRANGE TO PROVIDE TRANSLATIONS OF THE NOTICE TO NON-ENGLISH SPEAKING PARENTS IN THEIR NATIVE LANGUAGE.

ATOKA SCHOOL DISTRICT SECTION 504 POLICY/ADA POLICY

THE ATOKA SCHOOL DISTRICT ENSURES THAT INDIVIDUALS WITH DISABILITIES ASSOCIATED WITH THE DISTRICT EITHER AS STUDENTS, SCHOOL STAFF, OR PARENTS OF STUDENTS, ARE NOT DISCRIMINATED AGAINST AS A RESULT OF A DISABILITY. THE DISTRICT ABIDES BY THE REQUIREMENTS OF SECTION 504 OF THE REHABILITATION ACT OF 1973 AND THE AMERICANS WITH DISABILITIES ACT (ADA).

ACCREDITATION

ATOKA ELEMENTARY SCHOOL, AND ATOKA MIDDLE SCHOOL ARE ACCREDITED BY THE STATE DEPARTMENT OF EDUCATION. ATOKA HIGH SCHOOL IS FULLY ACCREDITED BY THE STATE DEPARTMENT OF EDUCATION.

ENROLLMENT

STUDENTS MAY BE ADMITTED TO ATOKA PUBLIC SCHOOLS UPON PRESENTATION OF A BIRTH CERTIFICATE, CERTIFICATE FROM AN ACCREDITED EIGHT-YEAR ELEMENTARY SCHOOL, MIDDLE SCHOOL, and JUNIOR HIGH SCHOOL, OR UPON PRESENTATION OF A TRANSCRIPT FROM ANOTHER ACCREDITED HIGH SCHOOL. HEALTH RECORDS OR CERTIFICATION OF EXEMPTION MUST BE CURRENT AND PRESENTED AT ENROLLMENT TIME TO BE FILED IN THE PRINCIPAL'S OFFICE FOR ENROLLMENT.

STUDENTS WHO ARE UNDER LEGAL AGE AND NOT LIVING WITH PARENTS WILL BE REQUIRED TO PROVIDE PROOF OF A LEGAL, COURT AUTHORIZED GUARDIAN CURRENTLY RESIDING IN THE ATOKA PUBLIC SCHOOL DISTRICT. SIMPLE GUARDIANSHIP WILL NOT BE ADEQUATE. A TRANSFER FROM THE HOME DISTRICT OF THE STUDENT'S PARENTS WILL BE REQUIRED. SUCH A TRANSFER IS SUBJECT TO APPROVAL OF BOTH THE SENDING AND RECEIVING SCHOOL DISTRICTS.

ALL JUNIOR AND SENIOR STUDENTS WILL BE PERMITTED TO ENROLL FOR FOUR (4) PERIODS PER DAY AT ATOKA HIGH SCHOOL AND THREE (3) PERIODS PER DAY AT THE ATOKA CAMPUS OF KIAMICHI TECHNOLOGY CENTER.

ALL SOPHOMORE AND FRESHMAN STUDENTS SHALL BE ENROLLED FOR SEVEN (7) PERIODS PER DAY WITH ALL SEVEN (7) PERIODS AT THE RESPECTIVE SCHOOL SITE. ALL OTHER GRADES SHALL BE ENROLLED IN CLASSES THE ENTIRE SCHOOL DAY AT THEIR RESPECTIVE SCHOOL SITES.

THE ONLY EXCEPTIONS TO THE ABOVE REGULATIONS WILL BE:

1. CONCURRENT ENROLLMENT AT A COLLEGE OR UNIVERSITY
2. A STUDENT PLACED IN A SPECIAL PROGRAM BY THE COURTS
3. ENROLLMENT IN MORE THAN THREE PERIODS OF VO-TECH, PER DAY, SHALL REQUIRE SPECIAL PERMISSION BY THE HIGH SCHOOL PRINCIPAL, THE VO-TECH DIRECTOR (PRINCIPAL) AND THE SUPERINTENDENT OF SCHOOLS.
4. A SPECIAL EDUCATION STUDENT WITH AN IEP ON FILE REQUIRING THE STUDENT BE ENROLLED IN VO-TECH FOR THREE (3) PERIODS PER DAY IN THE NINTH THROUGH THE TWELFTH GRADES OR SIX (6) PERIODS PER DAY BEGINNING WITH THE ELEVENTH GRADE, NOT TO EXCEED TWELVE (12) UNITS OF VO-TECH CREDIT TO COUNT TOWARDS GRADUATION. (APPROVED BY THE ATOKA BOARD OF EDUCATION MEETING IN SPECIAL SESSION ON MAY 26, 1992.)

ATTENDANCE POLICY

STUDENTS ARE EXPECTED TO ATTEND SCHOOL REGULARLY AND TO BE ON TIME FOR CLASSES. POOR ATTENDANCE GENERALLY RESULTS IN POOR GRADES AND SHOWS LACK OF SELF-DISCIPLINE AND RESPONSIBILITY ON THE PART OF THE STUDENT.

ABSENTEES

WHEN A STUDENT IS ABSENT FROM SCHOOL, IT IS THE RESPONSIBILITY OF THE PARENT OR GUARDIAN TO CONTACT THE SCHOOL. IN GRADES 6-12 THE STUDENT MUST REPORT TO THE PRINCIPAL'S OFFICE TO RECEIVE AN ADMIT SLIP. IF THE SCHOOL HAS NOT BEEN CONTACTED, A DOCTORS' NOTE WILL BE NECESSARY FOR THE ADMIT TO BE CONSIDERED EXCUSED. ALL COURT, DOCTOR, OR DENTAL APPOINTMENTS WILL REQUIRE A NOTE FROM THAT AGENCY FOR THE ADMIT TO BE EXCUSED. THE ADMIT SLIP SHOULD BE PRESENTED TO EACH INSTRUCTOR FOR HIS/HER SIGNATURE.

STUDENTS MUST BE IN ATTENDANCE 90 PERCENT OF THE TIME TO BE ELIGIBLE TO RECEIVE A PASSING GRADE FOR THAT GRADE PERIOD. IF YOU HAVE MORE THAN FIVE (5) ABSENCES DURING A NINE (9) WEEK GRADING PERIOD YOU WILL RECEIVE AN F FOR THAT NINE WEEKS; OR IF YOU HAVE MORE THAN TEN (10) ABSENCES PER SEMESTER YOU WILL RECEIVE AN F FOR THE SEMESTER.

ILLNESS OR SERIOUS ILLNESS OF IMMEDIATE FAMILY, DEATH IN FAMILY OR CLOSE RELATIVE, DOCTOR OR DENTAL APPOINTMENTS, REQUIRED COURT APPEARANCE, EXTENUATING CIRCUMSTANCES AND RELIGIOUS HOLIDAYS ARE NORMALLY THE ONLY EXCUSED ABSENCES THAT WILL BE ACCEPTED AND ONLY THEN IF YOUR PARENTS CALL THE SCHOOL AND/OR A SIGNED NOTE IS ON FILE IN THE PRINCIPAL'S OFFICE. YOUR PARENTS WILL BE CALLED IF THEY DO NOT CALL THE SCHOOL.

EXCUSED ABSENCES ALLOW THE STUDENT TO MAKE-UP WORK MISSED FOR CREDIT. THE NUMBER OF DAYS ALLOWED TO MAKE-UP THE WORK WILL COINCIDE WITH THE DAYS MISSED. IT IS THE RESPONSIBILITY OF THE STUDENTS, NOT THE TEACHER, TO MAKE ARRANGEMENTS FOR MAKE-UP WORK.

UNEXCUSED ABSENCES WILL BE GIVEN FOR ABSENCES THAT ARE NOT LISTED ABOVE. WHEN AN ABSENCE IS UNEXCUSED, MAKE-UP WORK WILL BE PERMITTED AND UP TO 50% CREDIT CAN BE GIVEN AND THE STUDENT COULD BE SUBJECT TO DISCIPLINARY ACTION.

IN SOME CASES THERE MAY BE EXTENUATING CIRCUMSTANCES AND THEREFORE AN APPEAL MAY BE MADE TO THE ATTENDANCE COMMITTEE, COMPRISED OF THE PRINCIPAL AND AT LEAST TWO TEACHERS. THE PARENT MUST APPEAL THE GRADE WITHIN FIVE SCHOOL DAYS AFTER GRADES HAVE BEEN POSTED.

TARDIES

STUDENTS ARE EXPECTED TO BE ON TIME FOR CLASS. A STUDENT WHO ENTERS CLASS LATE DISRUPTS THE CLASS FOR THE TEACHER AND STUDENTS AND INTERFERES WITH THE EDUCATIONAL PROCESS. A STUDENT IS TARDY FOR A CLASS ANYTIME THEY ARE NOT IN THEIR CHAIR, READY TO DO CLASS WORK, ON THE SOUND OF THE LAST BELL.

IN GRADES 6-12, ALL STUDENTS WHO ARE TEN (10) MINUTES LATE (OR MORE) WILL RECEIVE AN UNEXCUSED ABSENCE. AN EXCEPTION WILL BE MADE IF ANOTHER TEACHER OR ADMINISTRATOR DETAINS THE STUDENT OR THE BUS IS LATE ARRIVING AT SCHOOL.

IN GRADES 6-12, THREE (3) UNEXCUSED TARDIES WILL COUNT AS ONE (1) UNEXCUSED ABSENCE. WHEN A STUDENT IS TARDY, THE TEACHER WILL ASSIGN THE STUDENT TO DETENTION AT NOON, FOR A SPECIFIED TIME PERIOD. STUDENTS WILL BE NOTIFIED OF ANY DETENTION TIME THEY OWE.

FIRST HOUR TARDIES--(HIGH SCHOOL ONLY)

STUDENTS WHO CHOOSE TO PROVIDE THEIR OWN MEANS OF TRANSPORTATION TO AND FROM SCHOOL RUN THE RISK OF BEING TARDY. THERE WILL BE NO EXCUSED 1ST HOUR TARDIES ISSUED. THE ATOKA HIGH SCHOOL UNDERSTANDS THAT THERE ARE MANY VALID REASONS FOR BEING LATE, HOWEVER THE STUDENT MUST UNDERSTAND THAT THE POSSIBILITY FOR TARDINESS IS PRESENT WHEN THEY CHOOSE TO PROVIDE THEIR OWN TRANSPORTATION TO SCHOOL. IT IS STRONGLY RECOMMENDED THAT THE ATOKA HIGH SCHOOL STUDENTS RIDE THE TRANSPORTATION PROVIDED BY THE SCHOOL.

HALL PASS

IN GRADES 6-12, STUDENTS MUST HAVE A HALL PASS WRITTEN AND SIGNED BY THE TEACHER TO LEAVE THE ROOM DURING CLASS. THE HALL PASS SHOULD BE FILLED OUT PROPERLY BY THE TEACHER.

HAZING, BULLYING, OR HARASSMENT

THE ATOKA PUBLIC SCHOOLS STRONGLY DISAPPROVES AND DOES NOT TOLERATE HAZING, BULLYING OR HARASSMENT OF ANY KIND.

DISTRICT POLICY PROHIBITS:

HAZING:THE DELIBERATE HARASSMENT OF A STUDENT BY MEANS OF ROUGH PRACTICAL JOKES OR CAUSING THE STUDENT TO PERFORM MEANINGLESS, DIFFICULT, OR HUMILIATING TASKS.

BULLYING: NAME CALLING, RACIAL SLURS, PUSHING, CROWDING, HITTING PINCHING, MAKING FUN OF A PERSON'S BODY, TELLING MEAN JOKES ABOUT SOMEONE, THREATENING TO HURT SOMEONE, MAKING OBSCENE GESTURES TOWARDS SOMEONE, TAKING THINGS WITHOUT PERMISSION, USING VIOLENCE OF ANY KIND (PHYSICAL OR VERBAL) UNFAIRLY AND REPEATEDLY TO HARM SOMEONE ELSE.

SEXUAL HARASSMENT

THE ATOKA PUBLIC SCHOOLS STRONGLY DISAPPROVES AND DOES NOT TOLERATE SEXUAL HARASSMENT OF ANY KIND.

DISTRICT POLICY PROHIBITS:

UNWELCOME SEXUAL ADVANCES: REQUEST FOR SEXUAL ACTS OR FAVORS, WITH OR WITHOUT ACCOMPANYING PROMISES, THREATS OR RECIPROCAL FAVORS OR ACTIONS; OTHER VERBAL OR PHYSICAL CONDUCT OF A SEXUAL NATURE INCLUDING LEWD OR SEXUALLY SUGGESTIVE COMMENTS, OFF-COLOR LANGUAGE OR JOKES OF A SEXUAL NATURE; GESTURES; SLURS; OTHER VERBAL, GRAPHIC OR PHYSICAL CONDUCT RELATING TO AN INDIVIDUAL'S SEX; POSSESSION AND/OR DISPLAY OF SEXUALLY EXPLICIT PICTURES, GREETING CARDS, ARTICLES, BOOKS, MAGAZINES, PHOTOS OR CARTOONS; WHICH ADVERSELY AFFECT A STUDENT BY CAUSING FEAR OR CONCERN FOR PERSONAL SAFETY. VIOLATIONS OF THE ABOVE SEXUAL HARASSMENT POLICY SHALL RESULT IN IMMEDIATE SUSPENSION OF NOT LESS THAN FIVE (5) DAYS OF OUT OF SCHOOL SUSPENSION AND NOT MORE THAN THE CURRENT SEMESTER AND THE SUCCEEDING SEMESTER (TWO SEMESTERS).

REPORTING SEXUAL HARASSMENT

STUDENTS WHO FEEL THAT ADMINISTRATORS, SUPERVISORS, SUPPORT PERSONNEL, TEACHERS, OR OTHER STUDENTS ARE SUBJECTING THEM TO SEXUAL HARASSMENT ARE ENCOURAGED REPORTING THESE CONDITIONS TO THE APPROPRIATE ADMINISTRATOR OR TEACHER. IF THE STUDENT'S IMMEDIATE ADMINISTRATOR OR TEACHER IS THE ALLEGED OFFENDING PERSON, THE REPORT WILL BE MADE TO THE NEXT HIGHER LEVEL OF ADMINISTRATION OR SUPERVISION OR TO ANY RESPONSIBLE ADULT.

DISPLAY OF AFFECTION

DISPLAY OF AFFECTION SHALL INCLUDE BUT NOT BE LIMITED TO: ARMS AROUND EACH OTHER, HOLDING HANDS, OR KISSING WILL NOT BE PERMITTED AT SCHOOL. SCHOOL IS NOT THE PLACE FOR THIS TYPE OF ACTIVITY.

DRESS CODE

STUDENTS ARE EXPECTED TO DRESS IN A MANNER THAT IS PROPER TO THE BUSINESS SETTING OF THE SCHOOL. ANY ATTIRE, WHICH DRAWS UNDO ATTENTION TO THE INDIVIDUAL OR IN ANYWAY INTERFERES WITH THE EDUCATION PROCESS, IS NOT APPROPRIATE FOR SCHOOL WEAR. THE TEACHER AND PRINCIPAL WILL DECIDE IF ANY CLOTHING OR GROOMING DOES NOT MEET PROPER STANDARDS. PARENTS WILL BE NOTIFIED AND STUDENTS SENT HOME TO CHANGE WHEN STANDARDS ARE NOT MET.

GRADES 6-12

APPAREL WHICH VIOLATES SCHOOL DRESS INCLUDES:

1. SHORTS, THAT HAVE AT LEAST A 6 INCH INSEAM, ARE PERMISSIBLE DURING THE WHOLE SCHOOL YEAR. HOWEVER, THEY MUST BE APPROPRIATE. NO CUTOFFS OR SPANDEX ALLOWED. THE PRINCIPAL WILL DETERMINE WHAT IS APPROPRIATE IF ANY QUESTIONS ARISES. IF STUDENTS ABUSE THIS RIGHT, THE ATOKA BOARD OF EDUCATION WILL RESCIND THE STUDENT'S RIGHT TO WEAR SHORTS.

2. BARE MIDRIFF GARMENTS.

3. GIRLS IN HALTER TOPS.

4. SEE THROUGH GARMENTS

5. TANK SHIRTS OR UNDERSHIRTS.

6. T-SHIRTS OR OTHER APPAREL PROMOTING OBSCENE, SEXUAL DRUG, TOBACCO, OR ALCOHOL RELATED MESSAGES OR THOSE WITH SIGNS OR ADVERTISEMENTS NOT IN GOOD TASTE.

7. HATS, CAPS, OR HEADGEAR IN THE BUILDING (EXAMPLES: BANDANNAS, SUNGLASS, HEADPHONES, OR OTHER HEADGEAR)

8. BARE FEET, HOUSE SHOES, PAJAMA PANTS AND OTHER SLEEP APPEARAL.

9. NON-PRESCRIPTION DARK GLASSES.

10. RIPPED OR TORN CLOTHING ABOVE THE KNEE.

11. ANY CLOTHING RECOGNIZED BY LAW ENFORCEMENT AGENCIES AS GANG OR CULT RELATED.

12. ANY CLOTHING DEEMED INAPPROPRIATE BY THE BUILDING PRINCIPAL THAT DISTRACTS FROM THE LEARNING ENVIRONMENT.

THIS IS NOT AN ALL INCLUSIVE LIST OF ITEMS OF IMPROPER ATTIRE, BUT IS PROVIDED AS A GUIDE FOR STUDENTS AND PARENTS TO CONSIDER WHEN MAKING DECISIONS ABOUT WHAT TO WEAR TO SCHOOL. INAPPROPRIATELY DRESSED STUDENTS WILL BE CALLED OR SENT TO THE OFFICE, PARENTS CONTACTED WHEN POSSIBLE, AND THE STUDENT WILL BE REQUIRED TO CHANGE CLOTHES BEFORE RETURNING TO CLASS.

Wireless Telecommunication Devices Prohibited

The **possession** of wireless telecommunication devices, including **cell phones**, is **prohibited** on school premises, or while in transit under the authority of the school, or attending any function sponsored or authorized by the school unless the student has a consent form signed by the parent and the **principal** on file in the principal's office. The parent must prove some hardship or medical emergency before the principal will approve the possession of a cell phone on school property.

Students found to be possessing telecommunication devices, including cell phones will be subject to disciplinary action and the device will be confiscated until the parent or guardian retrieves it from the principal. Possession and or use 1st offense 2 days ISS, 2nd offense 3 days OSS.

This policy will be enforced between the hours of 7:15 a.m. and 4:30 p.m. during the school year. Students may carry phones on away activity trips with the sponsor's permission.

I request my child _____ have permission to have a cell phone in their possession while in attendance at Atoka High School/McCall Middle School. He/She agrees to the policy stated above and realizes that any violation of this policy will result in the loss of this privilege.

State reason _____

Parent Signature _____

Date _____

Student Signature _____

Date _____

Approved _____ Rejected _____

Principal Signature _____

Date _____

THE ATOKA BOARD OF EDUCATION, THE ADMINISTRATION AND THE FACULTY ARE DEEPLY INTERESTED IN PROVIDING A HIGH QUALITY LEARNING ATMOSPHERE THROUGHOUT THE SCHOOLS. STUDENTS ARE EXPECTED TO CONDUCT THEMSELVES IN A MANNER WHICH CONTRIBUTES TO SUCH AN ATMOSPHERE AND DOES NOT INFRINGE ON THE RIGHTS OF OTHERS. WHILE THE VAST MAJORITY OF STUDENTS ARE INTERESTED IN A SAFE AND ORDERLY ENVIRONMENT, CIRCUMSTANCES DO ARISE WHICH REQUIRE REGULATIONS CONCERNING DISCIPLINE. SCHOOL OFFICIALS WILL STERNLY ENFORCE THESE REGULATIONS, ESPECIALLY THOSE PERTAINING TO THE MAINTENANCE OF A SAFE AND ORDERLY SCHOOL ENVIRONMENT.

THE FOLLOWING ARE SPECIFIC EXAMPLES OF UNACCEPTABLE BEHAVIOR WHICH ARE SUBJECT TO DISCIPLINARY ACTION, INCLUDING CORPORAL PUNISHMENT, SUSPENSION, OR EXPULSION FROM SCHOOL:

1. INSUBORDINATION, SUCH AS DISOBEYING DIRECTIVES FROM SCHOOL PERSONNEL OR VIOLATIONS OF SCHOOL POLICIES, RULES, AND REGULATIONS
2. ASSAULT UPON STUDENT (FIGHTING) OR SCHOOL PERSONNEL
3. CREATING OR ATTEMPTING TO CREATE A DISTURBANCE
4. UNAUTHORIZED ABSENCE FROM CLASSES
5. UNEXCUSED TARDIES
6. BEING DISRESPECTFUL OR DIRECTING PROFANITY, VULGAR LANGUAGE OR OBSCENE GESTURES TOWARD STUDENTS, TEACHERS OR OTHER SCHOOL EMPLOYEES
7. SHOWING DISRESPECT FOR SCHOOL PROPERTY OR CAUSING DAMAGE TO SCHOOL PROPERTY
8. POSSESSION, OR USE OF, ANY DANGEROUS OR ANNOYING INSTRUMENT INCLUDING, BUT NOT LIMITED TO, FIREARMS, EXPLOSIVES, FIREWORKS, KNIVES, RAZORS, OR OTHER WEAPONS USED FOR ASSAULT.
9. SELLING, POSSESSING OR UNDER THE INFLUENCE OF A NARCOTIC OR DANGEROUS DRUG INCLUDING, BUT NOT LIMITED TO, MARIJUANA, LSD, HEROIN, BARBITURATES; OR NON-NARCOTIC INTOXICANTS SUCH AS GLUE, COUCH MEDICINE; OR ANY TYPE OR FORM OF INTOXICATING LIQUOR OR ALCOHOL AT SCHOOL, SCHOOL SPONSORED ACTIVITIES, OR WHILE TRUANT AFTER BEING AT SCHOOL.
10. STEALING OR EXTORTION
11. INAPPROPRIATE OR DISTRACTING DRESS
12. ANY VIOLATION OF STATE OR LOCAL LAW OR ORDINANCE OCCURRING ON SCHOOL PROPERTY
13. INTENTIONALLY BLOCKING CORRIDORS OR HALLWAYS

- 14.ENGAGING IN INAPPROPRIATE SEXUAL CONDUCT DISRUPTIVE TO OTHER STUDENTS OR THE SCHOOL ENVIRONMENT (SEXUAL HARASSMENT)
- 15.DISTRIBUTION OF MATTER OR LITERATURE ON SCHOOL PROPERTY WHICH HAS NOT BEEN APPROVED BY THE SCHOOL SUPERINTENDENT OR PRINCIPAL
- 16.SMOKING AND OR DIPPING OR CHEWING WILL NOT BE PERMITTED ON OR NEAR THE SCHOOL BUILDING OR GROUND STUDENTS ARE NOT TO BRING CIGARETTES, SNUFF, OR TOBACCO OF ANY FORM TO SCHOOL.
- 17 HAZING, BULLYING, OR HARASSMENT BY ANY GROUP AND\ OR ANY INDIVIDUAL IN THE ATOKA SCHOOL SYSTEM.
- 18.USE OR POSSESSION OF PAGING DEVICES AND/OR CELLULAR TELEPHONES BY STUDENTS
- 19.NAME-CALLING, MAKING ETHNIC OR RACIAL SLURS OR DEROGATORY STATEMENTS ADDRESSED PUBLICLY TO OTHERS THAT MAY DISRUPT SCHOOL PROGRAMS OR INCITE VIOLENCE

THESE STANDARDS WILL BE STRICTLY ENFORCED WHILE STUDENTS ARE ON SCHOOL PREMISES, RIDING SCHOOL BUSES, ATTENDING ANY SCHOOL SPONSORED ACTIVITY, OR WHILE IN TRANSIT TO AND FROM SCHOOL.

DISTRICT EMPLOYEES AND STUDENTS SHALL NOT RACIALLY HARASS OR INTIMIDATE ANOTHER STUDENT BY NAME CALLING, USING RACIAL OR DEROGATORY SLURS, WEARING OR POSSESSING ITEMS DEPICTING OR IMPLYING RACIAL HATRED OR PREJUDICE. DISTRICT EMPLOYEES AND STUDENTS SHALL NOT AT SCHOOL OR ON SCHOOL PROPERTY, OR AT SCHOOL ACTIVITIES WEAR OR HAVE IN THEIR POSESSION ANY WRITTEN MATERIAL OR IN THEIR OWN WRITING, THAT IS RACIALLY DIVISE OR CREATES ILL WILL OR HATRED. (EXAMPLES: CLOTHING ARTICLES,MATERIAL, PUBLICATIONS, OR ANY ITEM THAT DENOTES KU KLUX KLAN, ARYAN NATION WHITE SUPREMACY, BLACK POWER, CONFEDERATE FLAGS OR ARTICLES, NEO-NAZI, OR ANY OTHER HATE GROUP. THIS LIST IS NOT INTENDED TO BE ALL INCLUSIVE.) VIOLATIONS OF THIS POLICY SHALL RESULT IN DISCIPLINARY ACTION BY SCHOOL AUTHORITIES.

RULES FOR PROM

THE PROM IS A SCHOOL-SPONSORED EVENT. THEREFORE, ALL POLICIES AND RULES IN THE ATOKA HIGH SCHOOL HANDBOOK SHALL APPLY, INCLUDING THE DRESS CODE.

STUDENTS MUST HAVE A CURRENT DRUG TEST ON FILE IN THE PRINCIPAL'S OFFICE.

STUDENTS WILL BE REQUIRED TO RIDE TRANSPORTATION PROVIDED BY ATOKA PUBLIC SCHOOLS TO AND FROM THE PROM.

ONLY STUDENTS IN GOOD STANDING WILL BE ALLOWED TO ATTEND. STUDENTS ON SUSPENSION WILL NOT BE ALLOWED TO ATTEND.

SAFETY HAZARDS AND ANNOYANCES

FROM TIME TO TIME VARIOUS FADS ARE PICKED UP BY THE STUDENTS. INEVITABLY THESE FADS ARE BROUGHT TO SCHOOL AND IN SOME CASES A SAFETY HAZARD OR AN ANNOYANCE RESULTS. THEREFORE, THE SCHOOL WILL NOT PERMIT A PUPIL TO: GAMBLE, PLAY CARDS, PITCH PENNIES, ETC. CARRY CANES, STICKS, POINTERS, HUNTING KNIVES LASER LIGHTS, OR OTHER SIMILAR OBJECTS IN THE BUILDING OR ON THE SCHOOL GROUND. NO SKATEBOARDS, SKATES OR SCOOTERS ALLOWED.

CODE OF CONDUCT FOR INTERNET AND OTHER COMPUTER NETWORK ACCESS

THE PUPPOSE OF PROVIDING INTERNET AND OTHER COMPUTER NETWORK ACCESS IN THIS DISTRICT IS TO PROMOTE THE EXCHANGE OF INFORMATION AND IDEAS WITH THE GLOBAL COMMUNITY. THE FOLLOWING REPRESENTS A GUIDE TO THE ACCEPTABLE USE OF THE TECHNOLOGY PROVIDED BY THIS DISTRICT. ALL NETWORK USE MUST BE CONSISTENT WITH THE POLICIES AND GOALS OF THIS SCHOOL DISTRICT. INAPPROPRIATE USE OF DISTRICT TECHNOLOGY WILL RESULT IN THE LOSS OF TECHNOLOGY USE, DISCIPLINARY ACTION, AND/OR REFERRAL TO LEGAL AUTHORITIES.

ALL INTERNET AND OTHER COMPUTER NETWORK USERS WILL BE EXPECTED TO ABIDE BY THE GENERALLY ACCEPTED RULES OF NETWORK ETIQUETTE. THESE INCLUDE, BUT ARE NOT LIMITED TO, THE FOLLOWING:

1. BE POLITE. MESSAGES SHOULD NOT BE ABUSIVE TO OTHERS.
2. TAKE PRIDE IN COMMUNICATIONS. CHECK SPELLING AND GRAMMAR.
3. USE APPROPRIATE LANGUAGE. DO NOT SWEAR OR USE VULGARITIES OR ANY OTHER INAPPROPRIATE LANGUAGE, SYMBOLS, OR PICTURES.
4. PROTECT PASSWORD CONFIDENTIALITY. PASSWORDS ARE NOT TO BE SHARED WITH OTHERS. USING ANOTHERS USER'S ACCOUNT OR
5. PASSWORD OR ALLOWING SUCH ACCESS BY ANOTHER MAY BE PERMITTED ONLY WITH THE APPROVAL OF THE SUPERVISING TEACHER OR SYSTEM ADMINISTRATOR.
6. DO NOT REVEAL YOUR PERSONAL ADDRESS OR TELEPHONE NUMBER OR THOSE OF OTHER PERSONS. NO STUDENT

INFORMATION PROTECTED BY FERPA SHOULD BE ELECTRONICALLY TRANSMITTED OR OTHER WISE DISSEMINATED THROUGH THE NETWORK.

7. ILLEGAL ACTIVITIES ARE STRICTLY PROHIBITED
8. THE DISTRICT TECHNOLOGY IS NOT TO BE USED FOR PLAYING MULTI-USER OR OTHER NETWORK INTENSIVE GAMES, COMMERCIAL VENTURES, INTERNET RELAY CHAT LINES, OR DOWNLOADING EXCESSIVELY LARGE FILES
9. NO CHARGES FOR SERVICES, PRODUCTS, OR INFORMATION ARE TO BE INCURRED WITHOUT APPROPRIATE PERMISSION.
10. BE AWARE THAT ELECTRONIC MAIL IS NOT GUARANTEED TO BE PRIVATE. PEOPLE WHO OPERATE THE SYSTEM HAVE ACCESS TO ALL MAIL. MESSAGES RELATING TO OR IN SUPPORT OF ILLEGAL ACTIVITIES MAY BE REPORTED TO THE PROPER AUTHORITIES.
11. DO NOT USE THE NETWORK IN SUCH A WAY THAT YOU WOULD DISRUPT THE USE OF THE NETWORK BY OTHER USERS.
12. RESPECT THE PRIVACY OF OTHERS. DO NOT READ THE MAIL OR FILES OF OTHERS WITHOUT THEIR PERMISSION. ALL COMMUNICATIONS AND INFORMATION ACCESSIBLE VIA THE NETWORK SHOULD BE ASSUMED TO BE PRIVATE PROPERTY. COPYRIGHT AND LICENSING LAWS WILL NOT BE INTENTIONALLY VIOLATED.
13. VANDALISM WILL RESULT IN CANCELLATION OF PRIVILEGES. VANDALISM IS DEFINED AS ANY MALICIOUS ATTEMPT TO HARM OR DESTROY HARDWARE, DATA OF ANOTHER USER, INTERNET, OR ANY OTHER AGENCIES OR OTHER NETWORKS WHICH MAY BE ACCESSED. THIS INCLUDES, BUT IS NOT LIMITED TO, THE UP LOADING OR CREATION OF COMPUTER VIRUSES.
14. REPORT SECURITY PROBLEMS TO THE SUPERVISING TEACHER OR SYSTEM ADMINISTRATOR.

INTERNET CARD POLICY

1ST OFFENSE: HOLD INTERNET CARD FOR 30 DAYS AND ASSIGN TWO (2) DAYS OF DETENTION.

2ND OFFENSE: HOLD INTERNET CARD FOR 90 DAYS AND PLACE IN ISS OR OSS FOR THREE (3) DAYS.

3RD OFFENSE: HOLD INTERNET CARD FOR THE REST OF THE SCHOOL YEAR. PLACE IN ISS OR OSS FOR SIX (6) DAYS.

DISCIPLINE POLICY

THE SCHOOL'S PRIMARY GOAL IS TO EDUCATE, NOT DISCIPLINE. HOWEVER, WHEN THE BEHAVIOR OF AN INDIVIDUAL STUDENT COMES IN CONFLICT WITH THE RIGHTS OF OTHERS, CORRECTIVE ACTIONS MAY BE NECESSARY FOR THE BENEFIT OF THE INDIVIDUAL AND/OR THE SCHOOL.

IN RECOGNITION OF THIS FACT, THE OKLAHOMA LEGISLATURE HAS AMENDED O.S. 6-114 TO READ: "EACH LOCAL BOARD OF EDUCATION SHALL ADOPT A POLICY FOR THE CONTROL AND DISCIPLINE OF ALL CHILDREN ATTENDING PUBLIC SCHOOL IN THAT DISTRICT. THE LOCAL POLICY SHALL PROVIDE OPTIONS FOR THE CONTROL AND DISCIPLINE OF THE STUDENTS. THE PARENT OR GUARDIAN OF EVERY CHILD RESIDING WITHIN A SCHOOL DISTRICT SHALL BE NOTIFIED OF BY THE LOCAL BOARD OF EDUCATION OF ITS ADOPTION OF THE POLICY AND SHALL RECEIVE IT UPON REQUEST. PROVIDED, THE TEACHER OF A CHILD ATTENDING A PUBLIC SCHOOL SHALL HAVE THE SAME RIGHT AS A PARENT OR GUARDIAN TO CONTROL AND DISCIPLINE SUCH CHILD

ACCORDING TO LOCAL POLICIES DURING THE TIME THE CHILD IS IN ATTENDANCE OR IN TRANSIT TO OR FROM THE SCHOOL OR ANY OTHER CLASSROOM PRESIDED OVER BY THE TEACHER."

THE GOAL OF ANY DISCIPLINARY POLICY SHOULD BE TO CORRECT THE MISCONDUCT OF THE INDIVIDUAL AND TO PROMOTE ADHERENCE BY THAT STUDENT AND BY OTHER STUDENTS TO THE POLICIES AND REGULATIONS OF THE DISTRICT.

ADMINISTRATIVE RESPONSE TO STUDENT MISCONDUCT IS A MATTER DIRECTLY INFLUENCING THE MORALE OF THE ENTIRE STUDENT BODY. AS SUCH, ALL STUDENTS SHOULD BE TREATED IN A FAIR AND EQUITABLE MANNER. DISCIPLINARY ACTION SHOULD BE BASED ON A CAREFUL ASSESSMENT OF THE CIRCUMSTANCES SURROUNDING EACH INFRACTION (I.E. THE STUDENT'S ATTITUDE, THE SERIOUSNESS OF THE OFFENSE AND ITS POTENTIAL EFFECT ON OTHER STUDENTS). IN ADMINISTERING DISCIPLINE, CONSIDERATION SHOULD BE GIVEN TO ALTERNATIVE METHODS OF PUNISHMENT TO INSURE THAT THE MOST EFFECTIVE DISCIPLINE IS ADMINISTERED IN EACH CASE. IN ALL DISCIPLINARY ACTIONS, THE ADMINISTRATION SHOULD CONSIDER CONSULTATION WITH PARENTS ON DISCIPLINARY MEASURES THAT MIGHT PROVE MOST EFFECTIVE IN PARTICULAR INSTANCES. THE INTENT OF THIS SCHEDULE IS TO PROVIDE STUDENTS WITH A DEFINITION OF THE LIMITS OF ACCEPTABLE BEHAVIOR, AND TO EQUIP SCHOOL ADMINISTRATORS FOR THEIR DISCIPLINARY RESPONSIBILITIES.

INFRACTION CODES

LEVEL I

- I-A ATTITUDE PROBLEM
- I-B DISRUPTION OF CLASS OR ASSEMBLY
- I-C LUNCHROOM MISCONDUCT
- I-D TALKING DURING CLASS
- I-E NO HOMEWORK
- I-F CANDY AND/OR GUM
- I-G DRESS CODE
- I-E NO HOMEWORK

LEVEL II

- II-A MISCONDUCT ON BUS
- II-B IMPROPER DRIVING
- II-C DISRESPECT TO AUTHORITIES
- II-D UNEXCUSED TARDINESS AND ABSENTEES
- II-E FOURTH TARDY IN A NINE WEEKS PERIOD
- II-F DISPLAY OF AFFECTION
- II-G MISSING OR LATE FOR DETENTION
- II-H UNAUTHORIZED USE OF VEHICLE DURING SCHOOL DAY

LEVEL III

- III-A USE OF TOBACCO ON SCHOOL PROPERTY
- III-B VERBAL FIGHTING
- III-C DESTRUCTION OF PROPERTY
- III-D LEAVING WITHOUT SIGNING OUT
- III-E EXCESSIVE TARDINESS
- III-F TRUANCY
- III-G ORGANIZED SKIPPING (CLASS OR GROUP)
- III-H USE OF PROFANITY
- III-I FIREWORKS
- III-J CLOSED CAMPUS VIOLATIONS
- III-K CHEATING ON EXAMS
- III-L HAZING, BULLYING, OR HARASSMENT

LEVEL IV

- IV-A DISTRIBUTION OF OBSCENE MATERIAL
- IV-B FOURTH TIME TO SKIP CLASS IN SEMESTER
- IV-C FIGHTING (AMONG STUDENTS)
- IV-D PHYSICAL OR VERBAL ASSAULT ON A SCHOOL OFFICIAL
- IV-E SOLICITATION, RECRUITMENT, OR PROMOTION OF GANG ACTIVITIES
- IV-F POSSESSION OF, OR UNDER INFLUENCE OF DRUGS
- IV-G POSSESSION OF ANY DANGEROUS AND/OR OFFENSIVE WEAPON
- IV-H SEXUAL HARASSMENT OR SEXUAL CONDUCT
- IV-I ETHNIC OR RACIAL SLURS OR DEROGATORY STATEMENTS
- IV-J THEFT OR STEALING OR GAMBLING
- IV-K POSSESSION OF, OR UNDER INFLUENCE OF ALCOHOL

DISCIPLINE CODES

1. WARN STUDENTS
2. PROBATION PERIODS
3. IN-SCHOOL DETENTION
4. PARENTAL CONFERENCE
5. BEFORE, AFTER, AND\OR SATURDAY DETENTION
6. CORPORAL PUNISHMENT
7. FINANCIAL RESTITUTION
8. IN-SCHOOL SUSPENSION (ISS) 3 TO 10 DAYS
9. OUT OF SCHOOL SUSPENSION (OSS) 3 TO 10 DAYS
10. EXPULSION (LONG TERM 10 DAYS OR MORE)
11. INVOLVE LAW ENFORCEMENT
12. REFER TO OTHER SOCIAL AGENCIES
13. ANY OTHER DISCIPLINARY ACTION

DISCIPLINE ACTION SCHEDULE

LEVEL I

	1ST VIOLATION	2ND VIOLATION	3RD VIOLATION
I-A	1, 2, 3, 13	3, 4, 5, 6, 13	4, 5, 6, 7, 8, 9, 13
I-B	1, 2, 3, 13	3, 4, 5, 6, 8, 13	4, 5, 6, 7, 8, 9, 10, 13
I-C	1, 2, 3, 13	3, 4, 5, 6, 8, 13	4, 5, 6, 7, 8, 9, 10, 13
I-D	1, 2, 3, 13	3, 4, 5, 6, 8, 13	4, 5, 6, 7, 8, 9, 10, 13
I-E	1, 2, 3, 13	3, 4, 5, 6, 8, 13	4, 5, 6, 8, 13
I-F	1, 2, 3, 13	3, 4, 5, 6, 8, 13	4, 5, 6, 8, 13
I-G	1, 2, 3, 13	3, 4, 5, 6, 8, 13	5, 6, 8, 13

LEVEL II

II-A	2, 3, 4, 13	8, 9, 13	9, 10, 13
II-B	2, 3, 4, 5, 13	3, 4, 5, 6, 8, 13	5, 6, 8, 9, 10, 11, 13
II-C	2, 3, 4, 5, 6, 13	4, 5, 6, 8, 13	5, 6, 8, 9, 10, 11, 13
II-D	2, 3, 4, 13	3, 4, 5, 6, 13	3, 4, 5, 6, 8, 9, 13
II-E	2, 3, 4, 13	3, 5, 6, 8, 13	3, 5, 6, 8, 9, 13
II-F	3, 4, 5, 13	5, 6, 8, 13	8, 9, 13
II-G	3, 4, 5, 13	5, 6, 8, 13	8, 9, 13
II-H	4, 5, 13	4, 5, 8, 13	4, 8, 9, 13

LEVEL III

III-A	2, 5, 8, 9, 11, 13	5, 8, 9, 10, 11, 12, 13	9, 10, 11, 12, 13
III-B	2, 3, 4, 13	4, 5, 6, 8, 9, 13	8, 9, 10, 12, 13
III-C	3, 4, 6, 7, 8, 9, 13	5, 6, 7, 8, 9, 10, 13	7, 8, 9, 10, 12, 13
III-D	3, 4, 5, 13	5, 6, 8, 9, 13	8, 9, 10, 12, 13
III-E	3, 4, 5, 13	5, 6, 7, 8, 9, 13	8, 9, 10, 11, 13
III-F	3, 4, 5, 13	5, 6, 7, 8, 9, 13	8, 9, 10, 12, 13
III-G	3, 4, 5, 13	5, 6, 7, 8, 9, 13	8, 9, 10, 12, 13
III-H	6, 8, 9, 13	8, 9, 10, 13	8, 9, 10, 11, 13

III-I	6,8,9,13	8,9,10,13	8,9,10,12,13
III-J	8,9,10,11,13	9,10,11,13	9,10,11,12,13
III-K	5,6,8,13	8,9,10,11,13	9,10,11,12,13
III-L	1,2,3,4,6,7, 8,9,11,13	3,4,6,7,8,9, 11,12,13	4,7,8,9,10,11, 12,13

LEVEL IV

IV-A	9,10,12,13	9,10,11,12,13	10,11,12,13
IV-B	9,10,11,12,13	9,10,11,12,13	10,11,12,13
IV-C	8,9,10,11,13	9,10,11,13	10,11,12,13
IV-D	9,10,11,12,13	10,11,12,13	10,11,12,13
IV-E	9,10,11,13	10,11,13	10,11,12,13
IV-F	9,11,12,13	9,11,12,13	10,11,12,13
IV-G	EXPULSION FOR CALENDAR YEAR,12		
IV-H	9,10,11,12,13	10,11,12,13	10,11,12,13
IV-I	9,10,11,12,13	10,11,12,13	10,11,12,13
IV-J	4,5,7,8,9,10, 11,12,13	4,7,9,10,11, 12,13	4,10,11,12,13
IV-K	9,11,12,13	9,11,12,13	10,11,12,13

A STUDENT WHO VIOLATES POLICIES IN CASES WHERE THE VIOLATION WOULD ALSO CONSTITUTE AN OFFENSE AGAINST MUNICIPAL OR STATE LAWS WILL BE PROSECUTED.

NOTHING IN THIS DISCIPLINE SCHEDULE SHALL BE CONSTRUED TO DENY THE STUDENT'S RIGHT TO FAIR AND ORDERLY HEARINGS, APPEALS, AND DUE PROCESS IN CASES WHICH MAY END IN SUSPENSION OR EXPULSION.

THIS SCHEDULE SHALL BE INTERPRETED BY THE PRINCIPAL AND HIS DESIGNEES IN A MANNER WHICH THEY DEEM JUST, GIVEN THE CIRCUMSTANCES OF THE INDIVIDUAL CASE. ADDITIONALLY, ADMINISTRATORS SHALL HAVE THE AUTHORITY TO ENFORCE OTHER REASONABLE DISCIPLINARY ACTION, WHICH THEY FIND WARRANTED.

DOCUMENTATION OF THE DISCIPLINARY INTERVIEW PROCESS MAY INCLUDE BOTH WRITTEN AND ELECTRONIC (AUDIO AND/OR VIDEO) RECORDS.

DETENTION

A STUDENT MAY BE PLACED IN DETENTION FOR MINOR VIOLATIONS OF THE SCHOOL DISCIPLINE POLICY. THE TIME FOR DETENTION VARIES FROM SITE TO SITE. A STUDENT WHO IS LATE FOR DETENTION WILL BE ADDED AN EXTRA DAY. MISSING DETENTION WILL BE 3 EXTRA DAYS OF DETENTION.

CORPORAL PUNISHMENT

THE TEACHER OR ADMINISTRATOR OF A STUDENT ATTENDING PUBLIC SCHOOL SHALL HAVE THE SAME RIGHTS AS A PARENT TO CONTROL

AND DISCIPLINE SUCH INDIVIDUALS DURING THE TIME HE\SHE IS IN ATTENDANCE, OR IN TRANSIT TO THE SCHOOL OR CLASSROOM PRESIDED OVER BY A TEACHER. CORPORAL PUNISHMENT WILL BE ADMINISTERED IN THE OFFICE OF THE PRINCIPAL AND WILL BE WITNESSED BY ANOTHER

SUSPENSION

A STUDENT MAY BE TEMPORARILY SUSPENDED, WHICH SHALL BE DEFINED AS EXCLUSION FROM CLASSROOM INSTRUCTION, NOT TO EXCEED TEN(10) DAYS, BY THE PRINCIPAL OR THE PRINCIPAL'S DESIGNATED REPRESENTATIVE UNDER THE PROCEDURE HEREINAFTER SET FORTH UPON IT BEING BROUGHT TO THE ATTENTION OF THE PRINCIPAL OR HIS/HER DESIGNATED REPRESENTATIVE THAT A STUDENT HAS ALLEGEDLY COMMITTED CERTAIN ACTS, AN INFORMAL CONFERENCE WILL BE HELD BETWEEN THE STUDENT AND THE PRINCIPAL OR HIS DESIGNATED REPRESENTATIVE. AT THE CONFERENCE, THE STUDENT SHALL BE INFORMED OF THAT WHICH HE IS ACCUSED OF VIOLATING AND FURTHER; HE WILL BE ADVISED SPECIFICALLY WHAT HE IS ACCUSED OF DOING AND WHAT THE BASIS OF THE ACCUSATION IS. IN THE EVENT THE STUDENT DENIES THESE CHARGES, HE SHALL BE GIVEN AN EXPLANATION OF THE EVIDENCE THE SCHOOL AUTHORITIES HAVE AND SHALL BE GIVEN THE OPPORTUNITY TO PRESENT ANY INFORMATION OR EXPLANATION CONCERNING THE INCIDENT.

AFTER DISCUSSING THE CHARGES IN DETAIL AND CONSIDERING THE EXPLANATION, IF ANY, FURNISHED BY THE STUDENT, THE PRINCIPAL OR HIS/HER DESIGNATED REPRESENTATIVE, SHALL DETERMINE IF THE STUDENT IS, IN HIS/HER OPINION, GUILTY OF THOSE CHARGES. IF HE SO DETERMINES, THE PRINCIPAL OR HIS/HER DESIGNATED REPRESENTATIVE, SHALL HAVE AUTHORITY TO ADMINISTER A SUSPENSION FOR WHATEVER TIME PERIOD HE/SHE DEEMS IS WARRANTED, TAKING INTO CONSIDERATION THE SEVERITY OF THE VIOLATION, UP TO A MAXIMUM OF TEN(10) DAYS. SUSPENSIONS MAY BE APPEALED TO THE FACULTY SUSPENSION COMMITTEE, THE COMMITTEE WILL BE COMPOSED OF THE PRINCIPAL AND AT LEAST TWO FACULTY MEMBERS. THE REQUEST FOR APPEAL MUST BE REQUESTED IN WRITING TO THE HIGH SCHOOL PRINCIPAL OR DESIGNEE THE SAME DAY THAT THE SUSPENSION IS DEEMED NECESSARY. THE DECISION OF THE SUSPENSION COMMITTEE SHALL BE FINAL. WHILE UNDER SUSPENSION THE STUDENT WILL NOT BE PERMITTED TO RETURN TO SCHOOL PREMISES OR ATTEND SCHOOL SPONSORED ACTIVITIES, ALSO STUDENT'S EXHIBITS WILL BE DEEMED INELIGIBLE DURING THE LENGTH OF THE SUSPENSION. STUDENTS UNDER SUSPENSION WILL BE ALLOWED TO MAKE UP THE WORK RECEIVING A MAXIMUM OF 59% FOR THEIR WORK. THE NUMBER OF DAYS ALLOWED TO MAKE UP THE WORK WILL COINCIDE WITH THE LENGTH OF THE SUSPENSION.

THE PARENT OR GUARDIAN WILL BE NOTIFIED OF THE PUNISHMENT AND ACTION BY MAIL OR PHONE. UPON COMPLETION OF THE SPECIFIED SUSPENSION TIME, THE PARENT OR GUARDIAN WILL ACCOMPANY THE STUDENT TO SCHOOL TO BE REINSTATED BY THE PRINCIPAL OR HIS/HER DESIGNATED REPRESENTATIVE. A SATISFACTORY UNDERSTANDING BETWEEN THE STUDENT, PARENT OR GUARDIAN, AND SCHOOL OFFICIAL MUST BE REACHED.

- 1st VIOLATION IN OSS = 3-10 DAYS/YEAR
- 2nd VIOLATION IN OSS = 6-10 DAYS/YEAR
- 3rd VIOLATION IN OSS = 10 DAYS/YEAR

IN SCHOOL SUSPENSION
GRADES 6-12

ATOKA PUBLIC SCHOOLS ALTERNATE APPROACH TO DISCIPLINE AND SUSPENSION FOR STUDENTS.

LOCATION: INDIVIDUAL SCHOOL SITES

LENGTH OF DAY: 8:20 A.M. - 3:00 P.M.

PURPOSE OF THE PROGRAM:

IN-SCHOOL SUSPENSIONS (ISS) PROVIDE AN ALTERNATIVE TO SOME SUSPENSIONS THAT WOULD NORMALLY REQUIRE DISASSOCIATION FROM THE SCHOOL. STUDENTS, GRADES 6-12, SUSPENDED FROM THE REGULAR LEARNING PROGRAM ARE PERMITTED TO REMAIN IN A STRUCTURED ACADEMIC ENVIRONMENT, YET, ISOLATED FROM THE MAINSTREAM STUDENT BODY. STUDENTS IN ISS ARE NOT RECORDED AS ABSENT.

COMMON PURPOSES:

1. TO PERMIT STUDENTS SUSPENDED FROM THE REGULAR LEARNING PROGRAM TO REMAIN IN A STRUCTURED ACADEMIC ENVIRONMENT
2. TO PERMIT STUDENTS TO RECEIVE EFFECTIVE LEARNING EXPERIENCE, YET BE ISOLATED FROM THE MAIN STREAM OF THE STUDENT BODY
3. TO MODIFY ANTI-SOCIAL BEHAVIOR PATTERNS

COMMON OBJECTIVES:

1. TO PERMIT STUDENTS SUSPENDED FROM THE REGULAR LEARNING PROGRAM TO REMAIN IN A STRUCTURED ACADEMIC ENVIRONMENT, WHILE ISOLATED FROM THE MAIN STREAM OF THE STUDENT BODY
2. TO MODIFY BEHAVIOR THROUGH REHABILITATIVE EXPERIENCE AND COUNSELING
3. TO IMPROVE STUDY HABITS
4. TO PROMOTE A COOPERATIVE EFFORT BETWEEN THE SCHOOL AND THE PARENTS OR GUARDIANS
5. TO PROVIDE THE STUDENT WITH OPPORTUNITIES TO COMPLETE ASSIGNED TASKS

GOAL:

TO PROVIDE SECONDARY STUDENTS OF ATOKA SCHOOL AND ALTERNATIVE EDUCATION THAT WILL SERVE TO MODIFY DEFIANT STUDENT BEHAVIOR AND PREVENT OUT-OF-SCHOOL SUSPENSIONS.

GUIDELINES AND OBJECTIVES:

1. THE BUILDING PRINCIPALS SHALL REFER STUDENTS TO THE SUSPENSION PROGRAM.
 - A. THE PRINCIPAL SHALL SPECIFY A MINIMUM TIME PERIOD. THE LENGTH OF STAY WILL BE DETERMINED BY THE TEACHER\COORDINATOR, WHICH SHALL BE BASED UPON THE STUDENT'S PROGRESS, ATTITUDE, AND ACHIEVEMENT WHILE IN THE PROGRAM.
 - B. PRIOR TO THE ASSIGNMENT OF A STUDENT TO THE ISS PROGRAM, A PRINCIPAL-PARENT CONTACT WILL BE ATTEMPTED.
 - C. PRIOR TO THE TIME A STUDENT REPORTS TO THE ISS PROGRAM, LESSON ASSIGNMENTS SHALL BE ACQUIRED BY ADMINISTRATIVE PERSONNAL.
 - D. STUDENT PERSONAL DATA SHALL BE FURNISHED TO THE TEACHER\COORDINATOR WHEN NECESSARY. A STUDENT SHALL NOT BE SENT TO ISS WITHOUT FIRST PICKING UP BOOKS AT THE SCHOOL SITE.
 - E. IF A STUDENT FAILS TO REPORT TO THE ISS PROGRAM, THE PARENTS ARE NOTIFIED AND OTHER DISCIPLINARY ACTION IS INVOKED. THE TEACHER\COORDINATOR SHALL NOTIFY THE PRINCIPAL OF THE STUDENT'S FAILURE TO REPORT.
2. THE INSTRUCTIONAL AND GRADING PROCEDURES SHALL BE AS FOLLOWS:
 - A. THE CLASSROOM TEACHER SHALL PREPARE LESSON ASSIGNMENTS. THE ASSIGNMENTS SHOULD BE OF THE TYPE THAT WOULD PRODUCE WRITTEN RESPONSE.
 - B. THE TEACHER\COORDINATE WILL BE RESPONSIBLE FOR SUPERVISING AND COLLECTING STUDENT'S LESSON ASSIGNMENTS.
 - C. AT THE CLOSE OF THE SUSPENSION PERIOD, THE TEACHER\COORDINATOR WILL BE RESPONSIBLE FOR RETURNING COMPLETED ASSIGNMENTS TO THEIR CLASSROOM TEACHER.
3. POLICIES AS RELATED TO CLASSROOM CONTROL:
 - A. LENGTH OF A CLASS PERIOD SHALL BE THE DISCRETION OF THE TEACHER\COORDINATOR AND PRINCIPAL.
 - B. THE LENGTH OF THE STUDENT'S DAY SHALL BE THE SAME AS DESIGNATED IN THE STUDENT'S REGULAR SCHEDULE.
 - C. BREAK-TIME WILL BE AT THE DISCRETION OF THE TEACHER\COORDINATOR AND PRINCIPAL.

- D. STUDENTS ASSIGNED TO THE ISS PROGRAM WILL NOT BE PERMITTED TO PARTICIPATE IN OR ATTEND EXTRACURRICULAR PROGRAMS. ALSO THEIR EXHIBIT WILL BE DEEMED INELIGIBLE DURING THE LENGTH OF THE SUSPENSION.
 - E. STUDENTS SHALL BE ISOLATED FROM THE REST OF THE STUDENT BODY.
 - F. ISS STUDENTS SHALL HAVE A SEPARATE LUNCH PERIOD FROM THE MAINSTREAM STUDENT BODY. STUDENTS MUST EITHER EAT AT THE CAFETERIA OR BRING THEIR LUNCH.
 - G. STUDENTS SHALL BE SUPERVISED BY THE TEACHER\ COORDINATOR DURING BREAKS.
 - H. REFUSAL ON THE PART OF THE STUDENT TO EXERCISE SELF-DISCIPLINE SHALL NECESSITATE TEACHER\ COORDINATOR-PRINCIPAL CONFERENCE FOR CONSIDERATION OF MORE SEVERE DISCIPLINARY ACTION.
 - I. THE PRINCIPAL MUST BE CONTACTED BY TELEPHONE IN CASE IT IS NECESSARY FOR A STUDENT TO BE ABSENT FROM THE ISS PROGRAM.
4. AN ON-GOING EVALUATION OF THE ISS PROGRAM SHALL BE BASED UPON SUCH FACTORS AS:
- A. THE ATTITUDE AND BEHAVIOR OF A STUDENT AFTER RETURNING TO HIS\HER REGULAR CLASSROOM.
 - B. THE NUMBER OF TIMES A STUDENT IS REFERRED TO THE ISS PROGRAM.
 - C. THE REDUCTION IN THE NUMBER OF STUDENTS BEING SUSPENDED FROM SCHOOL.
5. ANY TIME MISSED DURING A STUDENT'S STAY IN THE ISS PROGRAM WILL BE MADE UP ACCORDING TO THE FOLLOWING GUIDELINES:
- A. TARDY- ONE (1) EXTRA DAY IN ISS
 - B. UNEXCUSED ABSENCE- THREE (3) EXTRA DAYS IN ISS
 - C. EXCUSED ABSENCE- MAKE UP TIME MISSED IN ISS
 - 1ST VIOLATION IN ISS = 3-10 DAYS/YEAR
 - 2ND VIOLATION IN ISS = 6-10 DAYS/YEAR
 - 3RD VIOLATION IN ISS = 10 DAYS/YEAR
 - 4TH VIOLATION IN ISS = OSS

COMPLAINTS PROCEDURE

BOARD POLICY REGARDING COMPLAINTS AGAINST THE SCHOOL SYSTEM, OTHER THAN SUSPENSION APPEAL, IS THAT THEY SHOULD BE RESOLVED AT THE LOWEST POSSIBLE LEVEL. THE BOARD WILL NOT ENTERTAIN ANY COMPLAINT UNTIL ATTEMPTS AT RESOLUTION HAVE BEEN MADE WITH THE APPROPRIATE SCHOOL ADMINISTRATION OFFICIALS IN ACCORDANCE WITH THE FOLLOWING PROCEDURES.

- (1) ALL COMPLAINTS WILL BE FIRST DIRECTED TO OF THE SCHOOL CONCERNED.
- (2) IF THE RESOLUTION CANNOT BE CORRECTED AT THE FIRST LEVEL, THE COMPLAINT MAY BE ELEVATED TO THE SUPERINTENDENT OF SCHOOLS.
- (3) IF THE COMPLAINT CANNOT BE RESOLVED WITH THE SUPERINTENDENT, THE BOARD MAY BE PETITIONED FOR A HEARING BY THE COMPLAINANT.
- (4) THE PETITION MUST BE IN WRITING, STATE THE CONTENT OF THE COMPLAINT, AND BE SIGNED BY THE COMPLAINANT(S). THE BOARD, AFTER REVIEWING THE PETITION AND PERTINENT FACTS SURROUNDING THE MATTER, MAY RENDER A DECISION IN THE MATTER WITHOUT A HEARING OR APPROVES A HEARING.

IF THE HEARING IS APPROVED, IT WILL BE PLACED ON THE AGENDA OF THE NEXT MEETING OR A SPECIAL MEETING CALLED AND THE COMPLAINANT NOTIFIED OF THE TIME AND PLACE OF THE MEETING.

THE COMPLAINANT WILL BE NOTIFIED OF THE BOARD'S DECISION WITHIN SEVEN (7) DAYS OF THE DECISION.

COMMONS AREA

SOFT DRINK AND CANDY MACHINES ARE LOCATED IN DESIGNATED AREAS IN SOME SCHOOL SITES. THESE CONCESSIONS ARE FOR THE BENEFIT OF THE STUDENTS, BUT IF USE OF THEM BECOMES ABUSIVE, ACCESS TO THE CONCESSIONS MAY BE RESTRICTED OR PRIVILEGES COULD BE REVOKED.

CAFETERIA

THE CAFETERIA, BESIDES BEING A LUNCHROOM IS ALSO A PLACE WHERE GOOD HUMAN RELATIONS CAN BE DEVELOPED. EACH STUDENT IS EXPECTED TO PRACTICE THE GENERAL RULES OF GOOD MANNERS ONE SHOULD FIND IN THE HOME.

SOME SIMPLE RULES OF COURTEOUS BEHAVIOR THAT WOULD MAKE THE LUNCH PERIOD PLEASANT AND ENJOYABLE ARE:

1. OBSERVING THE TABLE AND DINING ROOM STANDARDS AT THE TABLE
2. LEAVING THE TABLE AND SURROUNDING AREA CLEAN AND ORDERLY
3. REPLACING CHAIRS AND PUTTING TRASH IN THE PROPER CONTAINERS
4. NOT LEAVING THE CAFETERIA WHILE EATING OR CARRYING FOOD

5. NOT HOLDING A PLACE IN LINE FOR FRIENDS
6. NOT RUNNING OR CROWDING IN LINE. HATS ARE NOT ALLOWED IN THE LUNCHROOM AT ANY TIME.

BUS RIDING RULES

BUS RIDING IS A PRIVILEGE AND NOT A RIGHT FAILURE TO OBEY THE BUS RULES COULD LEAD TO SUSPENSION FROM SCHOOL, OR THE BUS

I. PREVIOUS TO LOADING (ON THE ROAD AND AT SCHOOL)

- A. BE ON TIME AT THE DESIGNATED SCHOOL BUS STOPS---KEEP THE BUS ON SCHEDULE
- B. STAY OFF THE ROAD AT ALL TIMES
- C. WAIT UNTIL THE BUS COMES TO A COMPLETE STOP BEFORE ATTEMPTING TO ENTER
- D. BE CAREFUL IN APPROACHING BUS STOPS
- E. BUS RIDERS ARE NOT PERMITTED TO MOVE TOWARD THE BUS AT THE SCHOOL LOADING ZONE UNTIL THE BUS HAS BEEN BROUGHT TO A COMPLETE STOP

II. WHILE ON THE BUS

- A. KEEP HANDS AND HEAD INSIDE THE BUS AT ALL TIMES
- B. ASSIST IN KEEPING THE BUS SAFE AND SANITARY AT ALL TIMES
- C. REMEMBER THAT LOUD TALKING AND LAUGHING OR UNNECESSARY CONFUSION DIVERT THE DRIVER'S ATTENTION AND MAY RESULT IN A SERIOUS ACCIDENT
- D. TREAT THE BUS EQUIPMENT AS YOU WOULD VALUABLE FURNITURE IN YOUR OWN HOME
- E. DO NOT LEAVE BOOKS, LUNCHES, OR OTHER ARTICLES ON THE BUS.
- F. BUS RIDERS SHOULD NEVER TAMPER WITH THE BUS OR ANY OF ITS EQUIPMENT
- G. KEEP BOOKS, PACKAGES, COATS, AND ALL OTHER OBJECTS OUT OF THE AISLES
- H. HELP LOOK AFTER THE SAFETY AND COMFORT OF SMALL CHILDREN
- I. DO NOT THROW ANYTHING OUT OF THE WINDOWS
- J. BUS RIDERS ARE NOT PERMITTED TO LEAVE THEIR SEATS WHILE THE BUS IS IN MOTION
- K. HORSE PLAY IS NOT PERMITTED AROUND OR ON THE BUS
- L. BUS RIDERS ARE EXPECTED TO BE COURTEOUS TO FELLOW PUPILS, THE BUS DRIVER, AND THE PATROL OFFICERS OR DRIVER'S ASSISTANTS
- M. KEEP ABSOLUTE QUIET WHEN APPROACHING A RAILROAD CROSSING STOP

N. IN CASE OF A ROAD EMERGENCY, CHILDREN ARE TO REMAIN IN THE BUS

III. AFTER LEAVING THE BUS

- A. WHEN CROSSING THE ROAD, GO AT LEAST TEN(10) FEET IN FRONT OF THE BUS, CHECK TRAFFIC, WATCH FOR BUS DRIVER'S SIGNAL, THEN CROSS THE ROAD
- B. STUDENTS LIVING ON RIGHT SIDE OF THE ROAD SHOULD IMMEDIATELY LEAVE THE BUS AND STAY CLEAR OF THE TRAFFIC
- C. HELP LOOK AFTER THE SAFETY AND COMFORT OF SMALL CHILDREN
- D. THE DRIVER WILL NOT DISCHARGE RIDERS AT PLACES OTHER THAN THE REGULAR BUS STOP, EXCEPT BY PROPER AUTHORIZATION FROM THE PARENT OR SCHOOL OFFICIAL

IV. EXTRA CURRICULAR TRIPS

- A. THE ABOVE RULES AND REGULATIONS WILL APPLY TO ANY TRIP UNDER SCHOOL SPONSORSHIP
- B. PUPILS SHALL RESPECT THE WISHES OF A COMPETENT CHAPERON APPOINTED BY THE SCHOOL OFFICIALS

V. MISCONDUCT ON BUS

- A. A DRIVER WILL INSTITUTE AN UNSATISFACTORY BUS CONDUCT FORM TO THE STUDENT AND THE STUDENT'S PRINCIPAL, WHO WILL INFORM THE PARENT OF MISCONDUCT ON THE BUS WOULD IT BE WARRANTED

1ST OFFENSE (MINOR).....WARNING

2ND OFFENSE.....3 DAYS OFF BUS

3RD OFFENSE.....SEMESTER OFF BUS

STUDENT RECORDS

STUDENT RECORDS SHALL BE DEFINED AS ANY MATERIAL CONCERNING INDIVIDUAL STUDENTS MAINTAINED IN ANY FORM BY THE SCHOOL OR ITS EMPLOYEES, EXCEPT PERSONAL NOTES AND WORK PRODUCTS MAINTAINED BY TEACHERS AND OTHER SCHOOL PERSONNEL SOLELY FOR THEIR INDIVIDUAL USE AND NOT COMMUNICATED TO ANY OTHER PERSON.

ALL RECORDS ON A STUDENT, WITH THE EXCEPTION OF PERSONAL EVALUATIONS SUBMITTED IN CONFIDENTIALITY BEFORE JANUARY 1, 1975, SHALL BE OPEN TO THAT STUDENT'S PARENT OR GUARDIAN AND TO THE STUDENT, IF OVER 18 YEARS OF AGE.

THE CONSENT OF THE STUDENT, OVER 18 YEARS OF AGE, OR THE PARENT OR GUARDIAN SHALL BE REQUIRED EACH TIME AND FOR EACH ITEM IN

THE STUDENT'S RECORD DIVULGED TO ANY PERSON EXCEPT:

- A. SCHOOL OFFICIALS, INCLUDING TEACHERS WHO HAVE A "LEGITIMATE EDUCATIONAL INTEREST" IN A STUDENT
- B. OFFICIALS OF SCHOOLS IN WHICH A STUDENT WANTS TO ENROLL
- C. OFFICIALS OF THE U.S. GENERAL ACCOUNTING OFFICE AND OF THE STATE DEPARTMENT OF EDUCATION WHO NEED SPECIFIC DATA TO EVALUATE FEDERAL PROGRAMS OR ENFORCE FEDERAL LAW
- D. ANYONE TO WHOM THE STUDENT HAS MADE APPLICATION FOR, OR RECEIPT OF, FINANCIAL AID
- E. ACCREDITING INSTITUTIONS
- F. TESTING AND RESEARCH ORGANIZATIONS
- G. VALID SEARCH WARRANTS, COURT ORDERS, AND SUBPOENAS
- H. STATISTICAL DATA THAT DOES NOT IDENTIFY ANY STUDENT
- I. SCHOOLS CAN GIVE INFORMATION TO MEDICAL PERSONNEL, CITY, COUNTY, STATE, AND FEDERAL AGENCIES IN AN EMERGENCY SITUATION IF COMMON SENSE DICTATES RELEASE OF THE INFORMATION IS URGENTLY NEEDED TO PROTECT SOMEONE'S HEALTH OR SAFETY

THE BUILDING PRINCIPAL OR HIS/HER DESIGNATED REPRESENTATIVE IS THE PERSON AUTHORIZED TO CONTROL AND RELEASE INFORMATION AT THE INDIVIDUAL SCHOOL. THE PARENTS SHOULD CONTACT THE PRINCIPAL FOR RELEASE OF, OR REVIEW OF INFORMATION.

FOREIGN EXCHANGE STUDENTS

BEGINNING IN THE 2005-2006 SCHOOL YEAR, THE MAXIMUM NUMBER OF FOREIGN EXCHANGE STUDENTS ALLOWED TO ATTEND ATOKA HIGH SCHOOL AT ONE TIME WILL BE THREE. STUDENTS WILL BE ENROLLED IN THE AGE APPROPRIATE GRADE.

STUDENTS ENROLLED AS SENIORS WILL RECEIVE AN HONORARY DIPLOMA UNLESS THEY MEET ALL GRADUATION REQUIREMENTS SET FORTH BY THE ATOKA BOARD OF EDUCATION.

VISITORS

ALL VISITORS WILL REPORT TO THE PRINCIPAL'S OFFICE. STUDENTS WILL NOT BE PERMITTED TO BRING GUESTS TO CLASS. THE PURPOSE OF THE SCHOOL IS NOT TO ENTERTAIN GUESTS, BUT TO HELP STU-

DENTS TO OBTAIN AN EDUCATION THAT WILL ENABLE THEM TO ENJOY A FRUITFUL LIFE.

INSURANCE

COMPLETE PLANS AND A SAMPLE POLICY FOR INSURANCE WILL BE SUPPLIED TO EACH STUDENT DURING THE FIRST WEEK OF SCHOOL AT THEIR REQUEST. HOWEVER, THE SCHOOL DOES NOT PROVIDE ACCIDENT INSURANCE FOR STUDENTS, BUT ONLY THE OPPORTUNITY FOR PARENT/GUARDIAN TO PURCHASE INSURANCE.

ATHLETES IN GRADES 6-12 MUST HAVE A STUDENT ACCOUNT INSURANCE OR A SIGNED STATEMENT FROM THE PARENTS/GUARDIAN STATING THEY HAVE ACCIDENT INSURANCE BEFORE THEY PARTICIPATE IN ATHLETICS OR THAT THEY CAN PARTICIPATE WITHOUT COVERAGE.

WE REQUIRE THAT STUDENTS INVOLVED IN EXTRA-CURRICULAR ACTIVITIES HAVE ACCIDENT INSURANCE.

TELEPHONE

THE TELEPHONE IN THE PRINCIPAL'S OFFICE IS FOR SCHOOL BUSINESS. STUDENTS WILL NOT BE CALLED FROM CLASSES TO ANSWER A TELEPHONE CALL. IF IT IS AN EMERGENCY, WE WILL DELIVER A MESSAGE TO THEM.

VEHICLES ON CAMPUS

ANY STUDENT WHO WISHES TO OPERATE A MOTOR VEHICLE ON CAMPUS MUST BE WILLING TO ABIDE BY THE RULES ESTABLISHED BY THE ATOKA SCHOOL ADMINISTRATION FOR OPERATING SUCH VEHICLES. DUE TO THE LARGE NUMBER OF STUDENTS WHO DRIVE TO SCHOOL, MUCH CAUTION AND EFFORT SHOULD BE EXERCISED BY THE STUDENTS WHO DRIVE SO THAT EVERYONE WILL BE ABLE TO FIND SPACE IN WHICH TO PARK SAFELY.

HIGH SCHOOL STUDENT PARKING IS RESTRICTED TO THE AREA WEST OF THE KELLY FIELD HOUSE AND SOUTH OF THE MAIN ENTRANCE OF THE SCHOOL.

AT McCALL MIDDEL SCHOOL PARKING IS LIMITED TO THE WEST END OF THE PARKING LOT.

WHEN YOU ENTER THE DRIVE TO THE SCHOOL YOU ARE EXPECTED TO PARK YOUR CAR, LOCK IT, AND LEAVE IT IMMEDIATELY. THERE WILL BE NO LOITERING IN CARS ON THE PARKING LOT. STUDENTS ARE NOT TO LEAVE CAMPUS DURING THE TIME CLASSES ARE IN SESSION, UNLESS PERMISSION IS RECEIVED THROUGH THE PRINCIPAL'S OFFICE. TECHNOLOGY CENTER STUDENTS MUST RIDE TRANSPORTATION PROVIDED BY THE SCHOOL TO AND FROM THE TECHNOLOGY CENTER. STUDENTS WHO VIOLATE

THE CAMPUS VEHICLE POLICIES ARE SUBJECT TO DISCIPLINARY ACTION, WHICH MAY INCLUDE DETENTION, SUSPENSION, FINES, OR THE VEHICLE BEING TOWED AWAY.

CLOSED CAMPUS

ALL CAMPUSES ARE CLOSED. ONCE A STUDENT ARRIVES AT SCHOOL, HE\SHE MAY NOT LEAVE THE SCHOOL GROUNDS UNLESS GRANTED PERMISSION TO DO SO BY THE PRINCIPAL OR HIS\HER DESIGNEE OR DISMISSED AT THE REGULAR DISMISSAL TIME OF 3:00 P.M.

FOOD AND DRINKS

STUDENTS ARE PERMITTED TO HAVE FOOD AND\OR DRINKS IN THE DESIGNATED AREAS OF EACH SCHOOL BUILDING. STUDENTS MAY NOT TAKE FOOD OR DRINK FROM THIS AREA INTO ANY OTHER PART OF THE BUILDING.

ALL CONCESSIONS WILL BE LOCATED IN A DESIGNATED AREA.

SCHOLARSHIPS

INSTITUTIONAL SCHOLARSHIPS AND GRANTS ARE AVAILABLE AT MANY COLLEGES AND UNIVERSITIES. MANY ORGANIZATIONS AND FIRMS ALSO MAKE SCHOLARSHIPS AVAILABLE TO HIGH SCHOOL GRADUATES. INFORMATION REGARDING ALL TYPES OF SCHOLARSHIPS IS AVAILABLE IN THE COUNSELORS OFFICE. ANNOUNCEMENTS REGARDING SCHOLARSHIPS ARE MADE PERIODICALLY TO SENIORS THROUGH NOTICES IN THE DAILY BULLETIN.

HOMEBOUND INSTRUCTION

ATOKA SCHOOLS PARTICIPATE IN THE STATE HOMEBOUNDINSTRUCTION PROGRAM. STUDENTS ARE ELIGIBLE FOR THIS PROGRAM IF THEY HAVE PHYSICAL PROBLEMS THAT PREVENT THEM FROM ATTENDING THE REGULAR SCHOOL CLASSES. TO BE ELIGIBLE FOR THE PROGRAM, THE STUDENT'S PHYSICIAN MUST FILL OUT A FORM CONCERNING THE CONDITION OF THE STUDENT. THIS FORM MAY BE OBTAINED FROM THE DIERCTOR OF SPECIAL EDUCATION'S OFFICE. IF A STUDENT IS HOMEBOUND THEY CAN NOT ATTENDED EXTRA-CURRICULAR ACTIVITES.

DRUGS AND ALCOHOL

IN RECOGNITION OF THE SCHOOL'S OBLIGATION TO OUR STUDENTS AND COMMUNITY, WE STAND READY TO ASSIST IN DEALING WITH DRUG OR ALCOHOL RELATED PROBLEMS.

THE FACULTY IS OBLIGATED TO INFORM THE PRINCIPAL WHEN IT IS SUSPECTED THAT A STUDENT IS EITHER UNDER THE INFLUENCE OF

DRUGS OR ALCOHOL, OR IN POSSESSION OF DRUGS OR ALCOHOL. WHEN THIS IS REPORTED TO THE PRINCIPAL, BOTH THE SUPERINTENDENT AND THE PARENTS ARE NOTIFIED OF THIS REPORT. WHEN THIS REPORT IS MADE THE PRINCIPAL WILL SEARCH THE STUDENT, HIS LOCKER, PERSONAL PROPERTY, AND CAR.

GRADING

GRADING WILL BE CONSISTENT WITH THE GRADING SCALE LISTED BELOW. GRADING PERIOD ENDS EACH NINE WEEKS ON FRIDAY, WITH CARDS ISSUED DURING THE FOLLOWING WEEK.

GRADING SCALE	GRADE POINT EQUIV...	HONORS G.P.E.
100-90=A	4	5
89-80=B	3	4
79-70=C	2	3
69-60=D	1	2
59-BELOW=F	0	

E-EXCELLENT

S-SATISFACTORY

N--NEEDS IMPROVEMENT

U-UNSATISFACTORY

P-PASS

F-FAIL

I--INCOMPLETE

I'S FOR INCOMPLETE WORK MAY ALSO BE GIVEN, BUT THE WORK MUST BE COMPLETED FIVE (5) DAYS AFTER THE NINE WEEK PERIOD. THE TEACHER AND STUDENT ARE EQUALLY RESPONSIBLE TO SEE THAT THIS GRADE IS CHANGED IN THE PRINCIPAL'S OFFICE OR THE GRADE WILL BE POSTED TO THE TRANSCRIPT AS AN F.

HONORS CLASSES

HONORS COURSE WORK WILL RECEIVE WEIGHTED GRADES (5 POINT A)

BIOLOGY II---	CHEMISTRY II	PHYSICS
CALCULUS	TRIGONOMETRY	MATH ANALYSIS
HONORS ENGLISH II, III, IV		
SPANISH III-IV	ANATOMY/PHYSIOLOGY	

OR ANY CLASS IN THE ABOVE DISCIPLINES THAT ARE ABOVE COLLEGE ENTRANCE REQUIREMENTS.

ADVANCED PLACEMENT (A.P.) CLASSES

A.P. COURSE WORK WILL RECEIVE WEIGHTED GRADES (5 POINT A)

ART	BIOLOGY	CALCULUS	GOVERNMENT
CHEMISTRY	PHYSICS	SPANISH	
ENGLISH III (COMP)			ENGLISH IV (LIT)

CONCURRENT ENROLLMENT (COLLEGE COURSES)

JUNIORS AND SENIORS MAY ENROLL IN CONCURRENT CLASSES IF THE STUDENT MEETS COLLEGE ENTRANCE REQUIREMENTS. ALL CONCURRENT CLASSES WILL RECEIVE 5-POINT CREDIT. ATOKA HIGH SCHOOL DOES HAVE 5-POINT CLASSES. YOU MUST ATTEND THE CLASSES LISTED IN THE STUDENT HANDBOOK AS HONORS CLASSES OR A.P. CLASSES, TO RECEIVE THE 5-POINT CREDIT. CONCURRENT CLASSES NOT REQUIRED FOR HIGH SCHOOL GRADUATION WILL NOT BE INCLUDED ON THE TRANSCRIPT. IT IS THE ATOKA SCHOOL POLICY THAT ALL ENGLISH CLASSES MUST BE TAKEN AT ATOKA HIGH SCHOOL. CLASSES WILL BE OFFERED THROUGH EOSC ON CAMPUS AT ATOKA.

State Graduation Requirements

MINIMUM HIGH SCHOOL GRADUATION REQUIREMENTS:

- ENGLISH.....4 UNITS
- MATHEMATICS.....3 UNITS INCLUDING ALGEBRA I AND 2
courses from the following that may include but are not limited to:
Algebra II Geometry, Trigonometry, Calculus, Statistics Mathematics of Finance, contextual mathematics courses which enhance technology preparation either at a comprehensive high school or technology center taught by a certified teacher, and approved by the State Board of Education
- SCIENCE.....3 UNITS INCLUDING BIOLOGY I AND 2
courses from the following: Physical Science, Earth Science, Chemistry I, Chemistry II, Biology II, Physics
- SOCIAL STUDIES.....3 UNITS--1 UNIT AMERICAN HISTORY, 1 / 2
to 1 UNIT OF GOVERNMENT, 1/2 UNIT OKLAHOMA HISTORY, and 1 / 2 to 1 which may include, but are not limited to:
World History, Geography, Economics, Anthropology, or other social studies courses with content and/or rigor equal to or above United States History, United States Government, and Oklahoma History
- ARTS.....2 UNITS which may include, but are not limited to, courses in Visual Arts and General Music.
- ELECTIVES.....9 UNITS
- TOTAL UNITS TO GRADUATE.....24 UNITS**

VOCATIONAL-TECHNICAL EDUCATION:

AREA VO-TECH SCHOOLS ARE EXTENSIONS OF THE LOCAL HIGH SCHOOLS. WHILE ATTENDING AN AREA VO-TECH SCHOOL, STUDENTS EARN UNITS OF CREDIT WHICH COUNT TOWARD MEETING LOCAL AND STATE REQUIREMENTS FOR GRADUATION. VO-TECH COURSES OFFERED IN HIGH SCHOOLS ALSO MEET GRADUATION REQUIREMENTS.

STUDENTS MUST BE WITHIN ONE CREDIT OF COMPLETING DIPLOMA REQUIREMENTS TO PARTICIPATE IN THE GRADUATION CEREMONY. INCOMING FRESHMEN WILL CHOOSE A PLAN OF STUDY WITH THE COUNSELOR.

Sate Requirement End of Instruction Testing

Starting with the class of 2012 students are required to pass 4 of 7 EOI tests to graduate. ALG I and ENG II are mandatory. A complete list of testing subjects is Algebra I, Algebra II, Geometry, Biology, U.S. History, Eng II, and ENG III.

COLLEGE PREPARATORY CURRICULUM
REQUIREMENTS

Senate Bill 982

- ENGLISH..... 4 UNITS (GRAMMAR, COMPOSITION,LITERATURE)
- MATHEMATICS..... 3 UNITS (ALGEBRA I&II, GEOMETRY, TRIGONOMETRY, CALCULUS, ANALYSIS)
- ARTS..... 2 UNITS (Such as Music, Art, or Drama, or 1 Unit of Speech)
- SCIENCE..... 3 UNITS (WITH LAB LIMITED TO BIOLOGY, CHEMISTRY, PHYSICS, OR ANY LAB SCIENCE COURSE WITH CONTENT AND/OR RIGOR EQUAL TO OR ABOVE BIOLOGY AND APPROVED FOR COLLEGE ADMISSIONS REQUIREMENTS)
- HISTORY..... 3 UNITS (INCLUDING 1 U.S. HISTORY, AND 2 UNITS FROM THE SUBJECTS OF HISTORY, GOVERNMENT, GEOGRAPHY, ECONOMICS, CIVICS, OR NON-WESTERN CULTURE.

FOREIGN LANGUAGE 2 UNITS OF THE SAME FOREIGN LANGUAGE OR NON-ENGLISH LANGUAGE OR 2 UNITS OF COMPUTER TECHNOLOGY APPROVED FOR COLLEGE ADMISSION REQUIREMENTS, WHETHER TAUGHT AT A HIGH SCHOOL OR TECHNOLOGY CENTER SCHOOL, INCLUSDING COMPUTER PRO-

GRAMMING, HARDWARE, AND BUSINESS COMPUTER APPLICATIONS SUCH AS WORD PROCESSING, DATABASES, SPREADSHEETS, AND GRAPHICS, EXCLUDING KEYBOARDING OR TYPING COURSES.

ADDITIONAL..... 1 UNIT (FROM THE SUBJECTS PREVIOUSLY LISTED OR CAREER AND TECHNOLOGY EDUCATION COURSES APPROVED FOR COLLEGE ADMISSION REQUIREMENTS

ELECTIVES..... 6 UNITS

WHILE THESE CURRICULAR REQUIREMENTS WILL NORMALLY BE MET BY STUDENTS IN GRADES 9-12, ADVANCED STUDENTS WHO COMPLETE THESE COURSES IN EARLIER GRADES WILL NOT BE REQUIRED TO TAKE ADDITIONAL COURSES FOR PURPOSES OF ADMISSION.

PROFICIENCY BASED PROMOTION

I. PROFICIENCY BASED PROMOTION

A. UPON THE REQUEST OF A STUDENT, PARENT, GUARDIAN, OR EDUCATOR, A STUDENT WILL BE GIVEN THE OPPORTUNITY TO DEMONSTRATE PROFICIENCY IN ONE OR MORE AREAS OF THE CORE CURRICULUM.

1. ASSESSMENT OR EVALUATION APPROPRIATE CURRICULUM AREA WILL DEMONSTRATE PROFICIENCY, FOR EXAMPLE: PORTFOLIO, CRITERION-REFERENCED TEST, THESIS, PROJECT, and PRODUCT OR PERFORMANCE. PROFICIENCY IN ALL LABORATORY SCIENCES WILL REQUIRE THAT STUDENTS ARE ABLE TO PERFORM RELEVANT LABORATORY TECHNIQUES.

2. STUDENTS SHALL HAVE THE OPPORTUNITY TO DEMONSTRATE PROFICIENCY IN THE CORE AREAS AS IDENTIFIED IN 70 O.S.11-103.6

- A. SOCIAL STUDIES
- B. LANGUAGE ARTS
- C. THE ARTS
- D. LANGUAGES
- E. MATHEMATICS
- H. SCIENCE

3. PROFICIENCY FOR ADVANCING TO THE NEXT LEVEL OF STUDY WILL BE DEMONSTRATED BY A SCORE OF 90% OR COMPARABLE PERFORMANCE ON AN ASSESSMENT OR DEMONSTRATION.

4. THE OPPORTUNITY FOR PROFICIENCY ASSESSMENT WILL BE PROVIDED AT LEAST TWICE EACH SCHOOL YEAR BEGINNING WITH THE 1995-96 SCHOOL YEAR. THESE OPPORTUNITIES WILL BE THE FIRST TWO WEEKS OF AUGUST AND THE FIRST TWO WEEKS OF JANUARY.
 5. QUALIFYING STUDENTS ARE THOSE WHO ARE LEGALLY ENROLLED IN THE LOCAL SCHOOL DISTRICT.
THE DISTRICT MAY NOT REQUIRE REGISTRATION FOR THE PROFICIENCY ASSESSMENT MORE THAN ONE MONTH IN ADVANCE OF THE ASSESSMENT DATE.
 6. STUDENTS WILL BE ALLOWED TO TAKE PROFICIENCY ASSESSMENTS IN MULTIPLE SUBJECT AREAS.
 7. STUDENTS NOT DEMONSTRATING PROFICIENCY WILL BE ALLOWED TO TRY AGAIN DURING THE NEXT ASSESSMENT PERIOD.
 8. A LOCAL DISTRICT MAY APPROVE EXCEPTIONS TO STANDARD ASSESSMENT FOR THOSE STUDENTS WITH DISABLING CONDITIONS.
- B. STUDENTS DEMONSTRATING PROFICIENCY IN A CORE CURRICULUM AREA WILL BE GIVEN CREDIT FOR THEIR LEARNING AND WILL BE GIVEN THE OPPORTUNITY TO ADVANCE TO THE NEXT LEVEL OF STUDY IN THE APPROPRIATE CURRICULUM AREA.
1. THE SCHOOL WILL CONFER WITH PARENTS IN MAKING SUCH PROMOTION/ACCELERATION DECISIONS. SUCH FACTORS AS SOCIAL AND MENTAL GROWTH SHOULD BE CONSIDERED.
 2. IF THE PARENT OR GUARDIAN REQUESTS PROMOTION/ACCELERATION CONTRARY TO THE RECOMMENDATION OF SCHOOL PERSONNEL, THE PARENT OR GUARDIAN SHALL SIGN A WRITTEN STATEMENT TO THAT EFFECT. THIS STATEMENT SHALL BE INCLUDED IN THE PERMANENT RECORD OF THE STUDENT.
 3. FAILURE TO DEMONSTRATE PROFICIENCY WILL NOT BE NOTED ON THE TRANSCRIPT.
 4. STUDENTS MUST PROGRESS THROUGH A CURRICULUM AREA IN A SEQUENTIAL MANNER.

ELEMENTARY, MIDDLE LEVEL, OR HIGH SCHOOL STUDENTS MAY DEMONSTRATE PROFICIENCY AND ADVANCE TO THE NEXT LEVEL IN A CURRICULUM AREA.

5. IF PROFICIENCY IS DEMONSTRATED IN A 9-12 CURRICULUM AREA, APPROPRIATE NOTATION WILL BE PLACED ON THE HIGH SCHOOL TRANSCRIPT. THE UNIT SHALL COUNT TOWARD MEETING THE REQUIREMENTS FOR THE HIGH SCHOOL DIPLOMA.
 6. UNITS EARNED THROUGH PROFICIENCY ASSESSMENTS WILL BE TRANSFERRABLE WITH STUDENTS AMONG SCHOOL DISTRICTS WITHIN THE STATE OF OKLAHOMA.
- C. PROFICIENCY FOR ACCOMMODATING STUDENT NEEDS FOR ADVANCEMENT MASTERY OF THE PRIORITY ACADEMIC STUDENT SKILLS IN THE SAME WAY THAT CURRICULUM AND INSTRUCTION IS FOCUSED ON THE PRIORITY ACADEMIC STUDENT SKILLS. IN OTHER WORDS, ASSESSMENT WILL BE ALIGNED WITH CURRICULUM AND INSTRUCTION.
- D. OPTIONS FOR ACCOMMODATING STUDENT NEEDS FOR ADVANCEMENT AFTER THEY HAVE DEMONSTRATED PROFICIENCY MAY INCLUDE, BUT ARE NOT LIMITED TO, THE FOLLOWING:
1. INDIVIDUALIZED INSTRUCTION
 2. CORRESPONDENCE COURSES
 3. INDEPENDENT STUDY
 4. CONCURRENT ENROLLMENT
 5. CROSS-GRADE GROUPING
 6. CLUSTER GROUPING
 7. GRADE/COURSE ADVANCEMENT
 8. INDIVIDUALIZED EDUCATION PROGRAM.
- E. EACH SCHOOL DISTRICT WILL DISSEMINATE INFORMATION EXPLAINING THE OPPORTUNITIES OF PROFICIENCY BASED PROMOTION TO STUDENTS AND PARENTS IN THE DISTRICT EACH YEAR. PRIORITY ACADEMIC STUDENT SKILLS AND TYPE OF ASSESSMENT OR EVALUATION FOR EACH CORE CURRICULUM AREA WILL BE MADE AVAILABLE UPON REQUEST.
- II. APPROPRIATE NOTATION FOR CORE CURRICULUM AREA COMPLETED. APPROPRIATE NOTATION WILL BE MADE FOR ELEMENTARY, MIDDLE LEVEL, OR HIGH SCHOOL LEVEL

STUDENTS SATISFACTORILY COMPLETING A 9-12 HIGH SCHOOL CURRICULUM AREA. COMPLETION MAY BE RECORDED WITH A GRADE OR A PASS. THIS UNIT WILL COUNT TOWARD MEETING THE REQUIREMENTS FOR THE HIGH SCHOOL DIPLOMA.

ALTERNATIVE EDUCATION

ATOKA PUBLIC SCHOOLS IS A MEMBER OF THE ATOKA/COAL INTERLOCAL CO-OPERATIVE. STUDENTS MAY BE PLACED AT THE ALTERNATIVE SCHOOL FOR THE FOLLOWING REASONS. ACADEMIC DEFICIENCY, SINGLE PARENTHOOD, OR BEHAVIORAL PROBLEMS.

GUIDANCE SERVICES

GUIDANCE SERVICES ARE OFFERED TO ALL OF THE ATOKA PUBLIC SCHOOL STUDENTS THROUGH OUR GUIDANCE COUNSELOR, THE ADMINISTRATIVE STAFF, OUTSIDE AGENCIES, OR FACULTY. THE BASIC AIM IS TO ASSIST THE STUDENT TO ACHIEVE TO THE LEVEL OF HIS/HER CAPACITY, TO MEET AND SOLVE PROBLEMS, AND TO PLAN ACTION MORE WISELY BASED ON ALL THE FACTS AVAILABLE. THE FOLLOWING SERVICES AND MATERIALS ARE AVAILABLE IN THE COUNSELOR'S OFFICE; ENROLLMENT AND SCHEDULING ASSISTANCE, VOCATIONAL INFORMATION, CAREER PLANNING, COLLEGE CATALOGS, COLLEGE SCHOLARSHIP AND FINANCIAL AID INFORMATION, INDIVIDUAL COUNSELING, AND THE ADMINISTRATION AND INTERPRETATION OF STANDARD TESTS.

STUDENT OR PARENT REQUESTED SCHEDULE CHANGES

EVERY EFFORT WILL BE MADE TO ACCOMMODATE REASONABLE SCHEDULE CHANGE REQUESTS. HOWEVER, THERE MAY BE THOSE REQUESTS THAT CANNOT BE APPROVED DUE TO RESTRICTIONS ON CLASS SIZES AND COURSE CONFLICTS. STUDENTS NEED TO BE AWARE ALSO THAT A CHANGE IN ONE CLASS MAY RESULT IN CHANGES IN OTHER COURSES IN TERMS OF HOUR SCHEDULE, INSTRUCTOR, AND LUNCH PERIOD. STUDENTS ARE DISCOURAGED FROM MAKING SCHEDULE CHANGES UNLESS IT IS DUE TO A SCHEDULE ERROR, CLASS DEFICIENCY, OR TEACHER RECOMMENDATION. REQUESTS MUST BE MADE THROUGH THE STUDENTS COUNSELOR NO LATER THAN THE END OF THE FIRST WEEK OF EACH SEMESTER. ANY REQUEST MADE AFTER THE FIRST WEEK MUST BE REFERRED TO AN ASSISTANT PRINCIPAL FOR PROCESSING AND APPROVAL. AFTER TWO WEEKS OF SCHOOL, NO REQUEST WILL BE CONSIDERED UNTIL A PARENT CONFERENCE HAS BEEN HELD WITH THE PRINCIPAL.

WITHDRAWING FROM SCHOOL

IF A STUDENT MUST WITHDRAW FROM SCHOOL, THE PARENT OR GUARDIAN MUST NOTIFY THE STUDENTS COUNSELOR IN PERSON AT LEAST ONE DAY BEFORE THE STUDENT IS TO LEAVE. A COPY OF THE STUDENTS PERMANENT RECORD AND WITHDRAWAL GRADES WILL BE SENT TO THE NEW SCHOOL UPON RECEIPT OF A REQUEST FROM THAT SCHOOL. A PARENT MAY OBTAIN A COPY OF THE RECORDS BY REQUESTING IT IN PERSON AT THE MAIN OFFICE. THE STUDENT IS RESPONSIBLE FOR TURNING IN ALL BOOKS AND PAYING ALL FEES AND FINES BEFORE THE WITHDRAWAL IS COMPLETE.

LOST AND FOUND

ALL ARTICLES FOUND IN THE BUILDING, BUSES, OR ON THE GROUNDS ARE TO BE TURNED IN TO THE PRINCIPAL'S OFFICE. SHOWING PROPER OWNERSHIP MAY CLAIM LOST ARTICLES.

TEXTBOOKS AND CLASSROOM EQUIPMENT

IT IS THE DUTY OF EVERY STUDENT TO TAKE A PERSONAL INTEREST IN THE CARE OF THE CLASSROOM FURNITURE AND OTHER EQUIPMENT. EVERYONE SHOULD BE CAREFUL AT ALL TIMES TO AVOID DEFACING DESKS AND OTHER FURNITURE.

TEXTBOOKS ARE FURNISHED FREE BY THE STATE AND ARE LOANED TO THE STUDENTS EACH YEAR. THESE TEXTBOOKS ARE GRADED ACCORDING TO THEIR CONDITION WHEN ISSUED TO THE STUDENTS. IF A BOOK DECREASES IN VALUE BEYOND A REASONABLE DEGREE, THE STUDENT IS REQUIRED TO PAY PROPORTIONALLY FOR DAMAGE DONE TO THE BOOK IN HIS\HER POSSESSION. STUDENTS ARE CAUTIONED THAT BOOKS IN THEIR POSSESSION NOT OF THE PROPER NUMBER WILL BE TAKEN UP, BUT NO CREDIT FOR THAT BOOK WILL BE GIVEN TO THE STUDENT UNTIL HIS\HER OWN BOOK IS ACCOUNTED FOR. STUDENTS WILL NOT BE ALLOWED TO PARTICIPATE IN EXTRACURRICULAR ACTIVITIES UNTIL ALL BOOKS ARE ACCOUNTED FOR AND ALL FEES ARE PAID.

ACTIVITY CALENDAR

INDIVIDUALS AND ORGANIZATIONS WISHING TO PLACE ACTIVITIES ON THE SCHOOL CALENDAR MUST HAVE PRIOR APPROVAL FROM THE PRINCIPAL. THESE ACTIVITIES SHOULD BE PLACED ON THE CALENDAR AT LEAST THIRTY DAYS BEFORE THE ACTIVITY IS TO TAKE PLACE.

PRINCIPAL'S HONOR ROLL

(GRADES 6-12)

THE PRINCIPAL'S HONOR ROLL WILL INCLUDE ALL STUDENTS WHO MAINTAIN A 3.0 G.P.A. WITH NO GRADE LOWER THAN A "C".

SUPERINTENDENT'S HONOR ROLL

(GRADES 6-12)

THE SUPERINTENDENT'S HONOR ROLL WILL INCLUDE ALL STUDENTS WHO MAINTAIN A 4.0 G.P.A. WITH NO GRADE LOWER THAN AN "A".

CLASS OFFICER AND STUDENT COUNCIL REQUIREMENTS

(GRADES 9-12)

1. MINIMUM 2.5 CUMULATIVE GRADE POINT AVERAGE
2. MUST NOT HAVE FAILED ANY CLASS THE PRECEDING SEMESTER
3. MUST HAVE ATTENDED CLASSES AT LEAST 90% OF THE PRECEDING SEMESTER
4. CLASS ELECTIONS WILL BE HELD IN THE SPRING SEMESTER FOR THE FOLLOWING SCHOOL YEAR EXCEPT FOR THE INCOMING FRESHMAN CLASS
5. IT IS THE RESPONSIBILITY OF THE CLASS SPONSORS TO SEE THAT STUDENT NOMINEES MEET THESE STANDARDS.
6. MUST MEET SERVICE REQUIREMENTS SET FORTH BY THE STUDENT COUNCIL SPONSOR.
7. MUST ATTEND ALL MONTHLY MEETINGS.
8. MUST SIGN A CONTRACT STATING THE DUTIES OF THE ELECTED OFFICE AND FULFILL SAID DUTIES.

CHEERLEADER RULES AND REGULATIONS

AS A CHEERLEADER YOU ARE TO REPRESENT ATOKA PUBLIC SCHOOL, NOT ONLY ON THE FOOTBALL FIELD AND BASKETBALL COURT, BUT IN EVERYTHING YOU DO. YOU WILL NEED TO COMMIT TO FOLLOW ALL THE RULES AND REGULATIONS THAT WILL IMPARTIALLY GOVERN ALL MEMBERS OF THE SQUAD.

1. YOUR FIRST RESPONSIBILITY IS TO YOUR ACADEMIC CLASSES. THEREFORE, YOU MUST COMPLY WITH ACTIVITY ELIGIBILITY REQUIREMENTS.
2. YOU MUST BE ON TIME FOR PRACTICES AND GAMES. YOU ARE CONSIDERED LATE 10 MINUTES AFTER THE DESIGNATED START TIME.
3. YOU WILL NEED TO PARTICIPATE IN ALL CHEERLEADING CAMPS, FUNDRAISERS AND AFTER SCHOOL ACTIVITIES.

4. YOUR CONDUCT AND APPEARANCE AT ALL TIMES ARE A REFLECTION ON THE SQUAD, AS WELL AS THE SCHOOL. ANY SUSPENSION FROM SCHOOL (INCLUDING ISS) WILL RESULT IN YOUR REMOVAL FROM THE SQUAD. IF YOU HAVE BEEN SUSPENDED FROM SCHOOL (INCLUDING ISS) DURING THE SCHOOL YEAR YOU WILL NOT BE ALLOWED TO TRYOUT FOR THE SQUAD FOR A PERIOD OF ONE YEAR.

OKLAHOMA HONOR SOCIETY

MEMBERSHIP REQUIREMENTS:

STUDENTS MUST BE IN THE TOP TEN PERCENT OF THEIR RESPECTIVE CLASS TO BE ELIGIBLE.

NATIONAL HONOR SOCIETY GUIDELINES (GRADES 9-12)

MEMBERSHIP REQUIREMENTS:

1. MUST HAVE A CUMULATIVE GPA OF 3.75
2. MUST BE ACTIVE IN AT LEAST 2 EXTRA-CURRICULAR ACTIVITIES

MUST DISPLAY GOOD CITIZENSHIP

MUST FULFILL A SERVICE TO THE SCHOOL AND COMMUNITY

METHODS OF SELECTION:

1. STUDENTS WHO HAVE ATTENDED AHS FOR AT LEAST ONE SEMESTER AND MEET THE GPA REQUIREMENT WILL BE SURVEYED BY THE 5-MEMBER FACULTY COMMITTEE FOR ADMISSION
2. STUDENTS MUST BE JUNIORS OR SENIORS TO BE ELIGIBLE FOR INDUCTION. INDUCTION WILL BE HELD AT THE END OF THE SPRING SEMESTER EACH YEAR
3. STUDENTS MUST HAVE COMPLETED OR BE ENROLLED IN A MINIMUM OF TWO HONORS COURSES.

PROBATION OR DISMISSAL POLICY

1. PROBATION FOR 9 WEEKS WILL OCCUR IF MEMBER'S GPA FALLS BELOW 3.75 OR IF THEY ENGAGE IN ACTIVITIES UNBECOMING OF A MEMBER
2. DISMISSAL MAY OCCUR IF NUMBER OF OFFENSES EXCEED TWO PROBATIONS OR TWO WARNING NOTICES DUE PROCESS WILL BE FOLLOWED PRIOR TO DISMISSAL. ONCE DISMISSED STUDENTS MAY NOT BE CONSIDERED FOR MEMBERSHIP AGAIN.

THE PRINCIPAL SHALL RESERVE THE RIGHT TO APPROVE ALL ACTIVITIES AND DECISIONS OF THE CHAPTER.

THE NATIONAL HONOR SOCIETY HANDBOOK PROVIDES THE GUIDELINES FOR THE AHS CHAPTER

HOMECOMING ACTIVITIES

ELECTION OF HOMECOMING QUEEN:

THE NUMBER OF CANDIDATES COMPETING FOR HOMECOMING QUEEN WILL BE LIMITED TO FOUR, WITH EACH CLASS (GRADE) CHOOSING A CANDIDATE AND A BO. THE SELECTION OF THE CLASS CANDIDATE AND BO WILL BE BY A BALLOT OF ALL ELIGIBLE CLASS MEMBERS. ONCE A STUDENT HAS BEEN ELECTED AS QUEEN, SAID STUDENT WILL BE INELIGIBLE TO BE SELECTED AS A FUTURE QUEEN CANDIDATE.

ORGANIZATIONS WILL CONTINUE TO BE REPRESENTED BY A SWEETHEART AND BEAU IN BOTH THE CORONATION EXERCISE ON THE FOOTBALL FIELD AND IN THE HOMECOMING PARADE. THESE REPRESENTATIVES, HOWEVER WILL NOT COMPETE FOR HOMECOMING QUEEN.

FLOAT CONSTRUCTION:

THE CONSTRUCTION OF FLOATS WILL BE A PARTNERSHIP BETWEEN THE PARENTS AND THE CLASS SPONSORS. THE PARENTS WILL BE IN CHARGE OF HELPING THE CONSTRUCTION AND THE TEACHERS WILL BE ON SITE TO HELP SUPERVISE AND ASSURE APPROPRIATE BEHAVIOR AT THIS ACTIVITY.

ACTIVITIES ABSENTEE POLICY **(GRADES 6-12)**

THE ATOKA BOARD OF EDUCATION RECOGNIZES THE IMPORTANCE OF ACTIVITIES IN THE EDUCATION PROGRAM. HOWEVER, REGULAR CLASS ATTENDANCE IS A PREREQUISITE FOR STUDENTS TO ACHIEVE THE MAXIMUM EDUCATIONAL EXPERIENCE.

STUDENTS MAY NOT MISS A CLASS MORE THAN TEN(10) TIMES IN A SCHOOL YEAR FOR EXCUSED SCHOOL SPONSORED ACTIVITIES UNLESS APPROVED BY THE PRINCIPAL, SUPERINTENDENT, OR THE BOARD OF EDUCATION. THE ATTENDANCE RECORD OF THE STUDENT AND THE STUDENT'S GRADE IN EACH CLASS WILL LARGELY DETERMINE IF THE STUDENT SHOULD BE ALLOWED TO PARTICIPATE IN THE ACTIVITY. STUDENTS MUST ALSO MAKE PREVIOUS ARRANGEMENTS WITH TEACHERS FOR MAKE-UP WORK IN ORDER TO ATTEND THE ACTIVITY.

STATE AND NATIONAL SPONSORED ACTIVITIES ARE EXEMPT FROM THE ABOVE REGULATIONS. THE GUIDELINES OF THE OKLAHOMA SECONDARY SCHOOL ACTIVITIES ASSOCIATION WILL DETERMINE WHAT CONSTITUTES A STATE AND/OR NATIONAL ACTIVITY.

ACTIVITY ELIGIBILITY

(GRADES 6-12)

A STUDENT MUST PASS FIVE CLASSES AT THE END OF EACH SEMESTER TO BE ELIGIBLE FOR ACTIVITIES. GRADES CHECKS WILL BEGIN AFTER THE FIRST FULL WEEK OF CLASSES EACH SEMESTER.

A STUDENT MUST BE PASSING IN ALL SUBJECTS HE/SHE IS ENROLLED IN DURING A SEMESTER. IF A STUDENT IS NOT PASSING ALL SUBJECTS HE/SHE IS ENROLLED IN ON THE DAY OF THE GRADE CHECK, HE/SHE WILL BE PLACED ON PROBATION FOR THE NEXT ONE-WEEK PERIOD. IF A STUDENT IS STILL FAILING ONE OR MORE CLASSES DURING THE NEXT WEEK ON GRADE CHECK DAY, HE/SHE WILL BE INELIGIBLE TO PARTICIPATE DURING THE NEXT ONE-WEEK PERIOD. THE INELIGIBLE PERIOD WILL BEGIN ON MONDAY AND END ON SUNDAY.

A STUDENT WHO HAS LOST ELIGIBILITY UNDER THIS PROVISION MUST BE PASSING ALL SUBJECTS IN ORDER TO REGAIN ELIGIBILITY. A STUDENT REGAINS ELIGIBILITY WITH THE FIRST CLASS OF THE NEW ONE-WEEK PERIOD (MONDAY THROUGH SUNDAY). STUDENTS WITH A GRADE OF 59% OR BELOW IN ANY CLASS ARE PLACED ON PROBATION THE FIRST WEEK AND WILL BE INELIGIBLE IF THE MARKED TWO CONSECUTIVE WEEKS IN ANY CLASS. STUDENTS THAT ARE ON PROBATION WILL BE ALLOWED TO PARTICIPATE IN EXTRACURRICULAR ACTIVITIES AS LONG AS THEY DO NOT HAVE TO MISS CLASS (UNLESS APPROVED BY THE PRINCIPAL). STUDENTS ON PROBATION WILL BE ALLOWED TO PARTICIPATE AFTER SCHOOL HOURS OR DURING THEIR ATHLETIC PERIOD ONLY. STUDENTS ON THE INELIGIBLE LIST WILL NOT BE ALLOWED TO PARTICIPATE.

ACTIVITY ATTENDANCE POLICY

(GRADES 6-12)

A STUDENT MUST ATTEND CLASSES AT LEAST 90% OF THE TIME TO MAINTAIN ELIGIBILITY WITH THE O.S.S.A.A. A STUDENT MUST BE IN ATTENDANCE THE ENTIRE SCHOOL DAY ON THE DAY OF THE GAME OR CONTEST TO BE CONSIDERED ELIGIBLE. ALSO, ANY STUDENT THAT IS ABSENT FOR ANY PART OF THE DAY AFTER A GAME OR CONTEST WILL NOT BE ELIGIBLE TO PARTICIPATE IN THE FOLLOWING GAME OR CONTEST UNLESS THE PRINCIPAL APPROVES THE ABSENCE. THIS INCLUDES TARDIES AS WELL AS ABSENCES.

ACTIVITY INSURANCE REQUIREMENT

(GRADES 6-12)

IF A STUDENT PLANS TO PARTICIPATE IN COMPETITIVE SPORTS AT ATOKA PUBLIC SCHOOL, IT WILL BE NECESSARY FOR HIM/HER TO EITHER HAVE SCHOOL INSURANCE OR TO HAVE A SIGNED STATEMENT FROM THE PARENTS ALLOWING HIM/HER TO PARTICIPATE IN THE SPORT OR EVENT WITHOUT INSURANCE. THIS INSURANCE IS AVAILABLE THROUGH THE SCHOOL. WE DO NOT SPONSOR INSURANCE PROGRAMS AND DO NOT BENEFIT FROM THEM OUR SOLE PURPOSE IS TO MAKE THEM AVAILABLE TO OUR STUDENTS.

ACTIVITY TRANSPORTATION POLICY

ATOKA PUBLIC SCHOOL STUDENTS MUST USE SCHOOL TRANSPORTATION WHEN TRAVELING TO ALL PRACTICES, GAMES, CONTESTS, ETC.

IN SOME CASES PARENTS MAY REQUEST TO THE SPONSOR FOR THEIR CHILD TO RIDE WITH THE PARENTS ON THE RETURN TRIP.

EXTRA-CURRICULAR DRUG TESTING POLICY

IT IS THE POLICY OF THE ATOKA HIGH SCHOOL THAT ALL STUDENTS INVOLVED IN EXTRA-CURRICULAR ACTIVITIES AND THE JUNIORS AND SENIORS DESIRING TO ATTEND THE JR./SR. PROM WILL BE REQUIRED TO HAVE A DRUG TESTING PERMISSION FORM ON FILE AND BE WILLING TO BE RANDOMLY DRUG TESTED. EACH EXTRA-CURRICULAR STUDENT WILL RECEIVE A DRUG TESTING POLICY HANDBOOK.

MAJOR VIOLATIONS CODE FOR

EXTRACURRICULAR ACTIVITIES

(GRADES 6-12)

DRUG/ALCOHOL USE, THEFT, OR ANY VIOLATION OF STATE OR LOCAL LAWS DURING SCHOOL HOURS OR AT SCHOOL SPONSORED ACTIVITIES:

SELF-REFERRAL:

PARENT OR GUARDIAN WILL PLACE THE STUDENT INTO A DRUG COUNSELING PROGRAM WITHOUT THE DENIAL OF GAME PARTICIPATION. ANY SUBSEQUENT VIOLATION WILL RESULT IN THE 2ND OFFENSE PENALTY BEING APPLIED.

FIRST OFFENSE:

DENIAL OF THE RIGHT TO PARTICIPATE IN GAMES OR CONTESTS IN ACTIVITIES FOR THE FOLLOWING TIME FRAME:

FOOTBALL	2 GAMES
BASKETBALL	4 GAMES
BASEBALL	3 DATES
SOFTBALL	3 DATES

TRACK	2 MEETS
TENNIS	2 MATCHES
GOLF	2 MATCHES
CHEERLEADING	SAME PENALTY AS WOULD BE ASSESSED AN ATHLETE DURING THAT PARTICULAR SEASON
BAND	2 PERFORMANCES
CHOIR	2 PERFORMANCES
FFA	2 CONTESTS (THE STUDENT PARTICIPATES IN)
SCHOOL DANCES	<u>REMAINING DANCES FOR YEAR, INCLUDING PROM.</u>

SEVERITY OF THE OFFENSE AND OVERALL POSSIBLE EFFECTS TO THE SUCCESS OF THE PROGRAM MAY WARRANT STRONGER DISCIPLINARY ACTION. THE ABOVE IS THE SCHOOL MINIMUM. THIS WILL BE LEFT TO THE SUPERVISORS DISCRETION.

THE RESTRICTIONS ARE IN ADDITION TO REGULAR SCHOOL POLICY AS STATED IN THE STUDENT HANDBOOK.

FOR ORGANIZATIONS NOT LISTED, APPROPRIATE AND SIMILAR DISCIPLINARY ACTION WILL BE TAKEN.

SECOND OFFENSE:

COMPLETE SUSPENSION FROM PARTICIPATION IN ALL EXTRA-CURRICULAR ACTIVITIES INCLUDING PRACTICE, REGULAR MEETINGS AND ACTIVITIES FOR EIGHTEEN (18) CONTINUOUS AND SUCCESSIVE SCHOOL WEEKS FROM THE DATE OF FINAL DETERMINATION OF THE OFFENSE

THIRD OFFENSE:

SUSPENSION FROM EXTRA-CURRICULAR PARTICIPATION FOR THE HIGH SCHOOL CAREER..

THE STUDENT-ATHLETE WILL PRACTICE DURING THE DENIAL PERIOD, MAY ACCOMPANY THE TEAM TO CONTESTS, SIT ON THE BENCH (NOT WHILE UNDER SUSPENSION FROM SCHOOL), BUT NOT DRESS FOR PARTICIPATION.

THE ABOVE POLICY IN NO WAY PROHIBITS A COACH OR SPONSOR FROM REMOVING A PARTICIPANT FROM A TEAM OR SQUAD. THE COACH OR SPONSOR HAS THE AUTHORITY TO MAKE THAT DECISION IF HE/SHE FEELS IT IS IN THE BEST INTEREST OF THE PROGRAM.

DUE PROCESS
FOR EXTRA CURRICULAR ACTIVITIES

LEVEL 1 - APPEAL TO THE PRINCIPAL, THE SPONSOR, AND THE PARTICIPANT MUST BE CALLED TOGETHER FOR A HEARING IF REQUESTED.

LEVEL 2 - APPEAL TO THE SUPERINTENDENT

LEVEL 3 - APPEAL TO THE BOARD OF EDUCATION

TORNADO ALERT PLAN

1. CITY HALL WILL NOTIFY THE OFFICES IN CASE THERE IS A TORNADO WATCH OR WARNING.
2. THERE WILL BE SOMEONE POSTED WHERE HE/SHE WILL BE IN CONTACT WITH THE CIVIL DEFENSE.
3. SPOTTERS WILL BE CONTACTED AND WILL BE POSTED ON THE STADIUM IN VISUAL CONTACT WITH OTHERS.
4. THE PERSON POSTED WILL NOTIFY THE SCHOOL OFFICES IF THERE IS ANY EVIDENCE OF AN APPROACHING TORNADO.
5. INDIVIDUAL TORNADO PLANS ARE POSTED AT EACH SCHOOL SITE.
6. TEACHERS HAVE THE RESPONSIBILITY OF GETTING THESE STUDENTS TO THEIR ASSIGNED STATIONS. TEACHERS ARE TO STAY WITH THESE STUDENTS UNTIL THE ALL CLEAR IS GIVEN.

PROCEDURE FOR FIRE DRILL

EVERY YEAR HUNDREDS OF LIVES AND MILLIONS OF DOLLARS WORTH OF PROPERTY ARE LOST FROM FIRES. OUR STATE LAWS REQUIRE THAT OUR SCHOOL HAVE A PLAN FOR EVACUATION, THE PROCEDURES SET FORTH BELOW MAY SAVE YOUR LIFE SHOULD WE HAVE SUCH A DISASTER IN OUR SCHOOL.

THE MOST IMPORTANT THING TO REMEMBER IN THE EVENT OF SUCH AN EMERGENCY IS TO **KEEP QUIET, CALM, AND MOVE QUICKLY** TO PRE-ARRANGED ASSEMBLY POINTS. REMEMBER IT COULD HAPPEN....

TEACHER'S READ THESE PROCEDURES TO EACH OF YOUR CLASSES AND PLAN WHAT YOU ARE GOING TO DO. CORRECT MISTAKES AFTER EACH FIRE DRILL. KEEP THESE PROCEDURES POSTED IN EACH ROOM.

SIGNALS

THE SIGNAL FOR FIRE OR FOR FIRE DRILLS WILL BE THREE OR MORE SHORT BELLS RUNG IN QUICK SUCCESSION. THE SIGNAL FOR A TORNADO WILL BE ONE LONG CONTINUOUS BELL.

WEAPONS-FREE SCHOOLS

IT IS THE POLICY OF THIS SCHOOL DISTRICT TO COMPLY FULLY WITH THE GUN-FREE SCHOOLS ACT.

1. ANY STUDENT IN THIS SCHOOL DISTRICT WHO USES OR POSSESSES A FIREARM AT SCHOOL, AT ANY SCHOOL-SPONSERED EVENT, OR IN OR UPON ANY SCHOOL PROPERTY INCLUDING SCHOOL TRANSPORTATION WILL BE REMOVED FROM SCHOOL FOR NOT LESS THAN ONE FULL CALENDAR YEAR.

FIREARMS ARE DEFINED IN TITLE 18 OF THE UNITED STATES CODE, SECTION 921 AS (A) ANY WEAPON (INCLUDING A STARTER GUN) WHICH WILL OR IS DESIGNED TO OR MAY READILY BE CONVERTED TO EXPEL A PROJECTILE BY THE ACTION OF AN EXPLOSIVE; (B) THE FRAME OR RECEIVER OF ANY SUCH WEAPON; (C) ANY FIREARM MUFFLER OR FIREARM SILENCER; OR (D) ANY DESTRUCTIVE DEVICE INCLUDING ANY EXPLOSIVE, INCENDIARY OR POISON GAS, BOMB, GRENADE, ROCKET HAVING A PROPELLANT CHARGE OF MORE THAN FOUR OUNCES, MISSILE HAVING AN EXPLOSIVE OR INCENDIARY CHARGE OF MORE THAN ONE-QUARTER OUNCE, MINE OR ANY DEVICE SIMILAR TO THE ABOVE.

SUCH FIREARM OR WEAPON WILL BE CONFISCATED AND RELEASED ONLY TO PROPER LEGAL AUTHORITIES.

OKLAHOMA STATUTES, TITLE 21, SECTION 1280.1 PROHIBITS ANY PERSON, EXCEPT A PEACE OFFICER OR OTHER PERSON AUTHORIZED BY THE BOARD OF EDUCATION OF THE DISTRICT, TO HAVE IN SUCH PERSON'S POSSESSION ON ANY PUBLIC OR PRIVATE SCHOOL PROPERTY OR WHILE IN ANY SCHOOL BUS OR VEHICLE USED BY ANY SCHOOL FOR TRANSPORTATION OF STUDENTS OR TEACHERS ANY WEAPONS AS DEFINED BELOW:

"ANY PISTOL, REVOLVER, DAGGER, BOWIE KNIFE, DIRK KNIFE, SWITCHBLADE KNIFE, SPRING-TYPE KNIFE, SWORD CANE, KNIFE HAVING A BLADE WHICH OPENS AUTOMATICALLY BY HAND PRESSURE APPLIED TO A BUTTON, SPRING, OR OTHER DEVICE IN THE HANDLE OF THE KNIFE, BLACKJACK, LOADED CANE, BILLY, HAND CHAIN, METAL KNUCKLES, OR ANY OTHER OFFENSIVE WEAPON."

ANY STUDENT WHO VIOLATES THIS POLICY WILL BE SUBJECT TO DISCIPLINE WHICH MAY INCLUDE SUSPENSION UP TO ONE FULL CALENDAR YEAR (FOR FIREARMS) OR FOR ANY TERM LESS THEN ONE CALENDAR YEAR (FOR WEAPONS OTHER THAN FIREARMS) AS DETERMINED BY THE SUPERINTENDENT OR THE SUPERINTENDENT'S DESIGNEE.

STUDENTS WITH DISABILITIES ARE SUBJECT TO THIS POLICY AND WILL BE DISCIPLINED IN ACCORDANCE WITH THE INDIVIDUALS WITH DISABILITIES ACT AND SECTION 504 OF THE REHABILITATION ACT IF ANY SUCH STUDENTS ARE DETERMINED TO BE IN VIOLATION OF THIS POLICY. AN EXCEPTION TO THIS POLICY MAY BE MADE FOR

STUDENTS PARTICIPATING IN AN AUTHORIZED EXTRACURRICULAR ACTIVITY OR TEAM INVOLVING THE USE OF FIREARMS OR ARCHERY EQUIPMENT.

A GUN OR KNIFE DESIGNED FOR HUNTING OR FISHING PURPOSES KEPT IN A PRIVATELY OWNED AND PROPERLY DISPLAYED OR STORED AS REQUIRED BY LAW, OR A HANDGUN CARRIED IN A VEHICLE PURSUANT TO A VALID HANDGUN LICENSE AUTHORIZED BY THE OKLAHOMA SELF-DEFENSE ACT, SHALL NOT BE IN VIOLATION OF THE PROVISIONS OF THIS SECTION, PROVIDED SUCH VEHICLE CONTAINING SAID GUN OR KNIFE IS DRIVEN ONTO SCHOOL PROPERTY ONLY IN TRANSPORT A STUDENT TO AND FROM SCHOOL AND SUCH VEHICLE DOES NOT REMAIN UNATTENDED ON SCHOOL PROPERTY. HOWEVER, FOR THE PURPOSES OF PARTICIPATING IN THE OKLAHOMA DEPARTMENT OF WILDLIFE CERTIFIED HUNTER TRAINING EDUCATION COURSE OR ANY OTHER HUNTING, SAFETY OR FIREARMS TRAINING COURSE, THE PRINCIPAL OR CHIEF ADMINISTRATOR OF ANY PUBLIC OR PRIVATE SCHOOL WHERE SAID COURSE IS OFFERED MAY AUTHORIZE FIREARMS OR OTHER WEAPONS TO BE BROUGHT ONTO SCHOOL PROPERTY AND IN SUCH TRAINING COURSE.

FAMILY INVOLVEMENT

THE ATOKA BOARD OF EDUCATION BELIEVES THAT THE EDUCATION OF CHILDREN SHOULD BE A JOINT EFFORT BETWEEN THE SCHOOL AND THE PARENT. WHILE THE SCHOOL SYSTEM ACCEPTS THE PRIMARY RESPONSIBILITY OF CLASSROOM EDUCATION, WE BELIEVE THAT THE TRAINING AND EDUCATION OF CHILDREN SHOULD BEGIN AND CONTINUE IN THE HOME. THEREFORE, IT IS THE POLICY OF THIS BOARD TO PROMOTE COOPERATIVE RELATIONSHIPS BETWEEN STUDENTS' FAMILIES AND THE SCHOOL BOARD AND DISTRICT PERSONNEL, AND TO ENABLE PARENTS, GUARDIANS, OR OTHER RESPONSIBLE PERSONS TO BECOME ACTIVE PARTNERS IN EDUCATION. THE SUPERINTENDENT IS DIRECTED TO DEVELOP AND IMPLEMENT REGULATIONS TO:

1. KEEP PARENTS, GUARDIANS, OR OTHER RESPONSIBLE PERSONS THOROUGHLY INFORMED ABOUT THEIR CHILDREN'S SCHOOL AND EDUCATION.
2. ENCOURAGE INVOLVEMENT IN THEIR CHILDREN'S SCHOOL AND EDUCATION.
3. ESTABLISH EFFECTIVE TWO-WAY COMMUNICATION BETWEEN ALL FAMILIES AND THE SCHOOL BOARD AND DISTRICT PERSONNEL.
4. SEEK THE ADVICE OF PARENTS, GUARDIANS, OR OTHER RESPONSIBLE PERSONS ON SCHOOL GOVERNANCE ISSUES AND METHODS TO FULFILL THE DISTRICT'S EDUCATION MISSION.

5. INFORM PARENTS, GUARDIANS, OR OTHER RESPONSIBLE PERSONS ON HOW THEY CAN ASSIST THEIR CHILDREN'S LEARNING.
6. INFORM PARENTS, GUARDIANS, OR OTHER RESPONSIBLE PERSONS OF THE OKLAHOMA COMPULSORY ATTENDANCE LAW.

THE SUPERINTENDENT SHALL PERIODICALLY REPORT TO THE BOARD ON THE IMPLEMENTATION OF THIS POLICY.

Atoka Schools
2011-2012
School Calendar

August 8-9	Teachers Report for In-Service
August 10	First Day of School
September 5	Labor Day (No School 1 Day)
September 15	PTC(Students Present This Day) (3:00-9:00)
September 16	No School
September 23	County Teachers Meeting Day (No School)
October 14	End of 1st Nine Weeks Grade Period
October 20-21	Fall Break (No School 2 Days)
November 21-25	Thanksgiving Holidays
December 16	End of First Semester
December 19-January 1	Christmas & New Year Holidays
January 2	In-Service (No School) professional day
January 3	School Resumes After Holidays
January 16	Martin Luther King Day (No School)
February 9	PTC(3:00-9:00)
February 10	No School
February 20	President's Day (No School 1 Day)
March 2	End of 3rd Nine Weeks Grading Period
March 19-23	Spring Break (No School 5 Days)
April 6	Local Teachers Meeting (No School 1 Day)
May 13	Baccalaureate
May 14	Graduation
May 16	Last Day of School



*Home of the
Wampus Cats!*